



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, February 23rd at 11:30am
Flex Rec – Community Room
1311 Mayfly Drive
Montrose CO 81401**

Minutes

- I.** **Call to Order, Roll Call:** The meeting was called to order at 11:36am. Present was Ken Otto, Christina Files, Megan Maddy, Amy Warthen and Paul Wiesner. Allison Howe was present on Google meets.
- II.** **Open Forum:** Call for Public Comment (limit of 3 minutes per person).
- a. No public comment was given
- III.** **Staff Recognition:**
- a. **Anniversaries:** Liz Gracesun 15 years.
 - b. **Awards:**
 - i. Core Staff of the Month presented to Astro Ball.
- IV.** **Agreements**
- a. **Land Lease – agreement with All Points Transit for Field House Property.**
 - i. The property adjoining the Field House has been proposed to be leased to All Points Transit. This was written as a 29 month lease, unless terminated or extended. This property allows All Points to park their transport vehicles and driver vehicles. All Point is required to maintain this property. They will also assist in getting better lighting and a security camera. A grant application is being looked at to help fund improvements. In exchange for this lease All Points will either help with marketing their routes close to MRD facilities or by adding stops at the facilities. All Point will be paying a minimal price. The City of Montrose helped grade and gravel the property. Director Amy made a motion to approved lease, Director Paul seconded the motion. There was no discussion and the motion passed unanimously.
 - b. **License – agreement with Weehawken Creative Arts for programming Field House**
 - i. This renewal of the lease between the MRD and Weehawken includes updated pricing, otherwise the agreement remains the same as the last one. The agreement has been signed by Weehawken Executive Director. Director Amy made the motion to accept the agreement, Director Paul seconded the motion. There was no discussion and the motion passed unanimously.
- V.** **Major Projects and Purchases**
- a. **ADA Self-Assessment & Transition Plan – Accessibility Management Team**
 - i. Jeremy gave an update on the Accessibility Management Team. One priority that has been identified is adding a cut in the concrete in front of the CRC to provide better access to individuals using wheelchairs. An Engineer is giving the MRD a cost estimate which will be brought to the board. Del Mont consulting will be sending out a proposal for this project next week. Jeremy stated he downloaded Microsoft Access in order to be able to use the tool that the ADA consultant provided.
 - ii. Jeremy stated that priorities have been identified by the Accessibility Management Team. \$30,000 has been slated for the 2023 ADA capital budget. An adaptive volleyball program will be held in late February. An inclusive walk as well as an inclusive parent and tot program will be held in April. Director Christina asked if some of the simple fixes were being done, Jeremy confirmed that they were. The door tension is being adjusted, moving dispensers to the regulated height is also in progress.

b. **Flex Rec**

- i. Jeremy reported that the total expenses to build/open the Flex Rec was \$819,000. The money raised by outside sources was \$529,000, the total balance therefore is 289,000. Operational expenses total 198,000 in 2023 and this includes the lease. Revenues are projected to be \$125,000 in 2023. Classes have 1-4 people in them so far. Our largest class so far had 8 participants. There are currently around 9 classes offered per week. These include stick mobility, the Flex of the Day (FOD), a drumming class and others. Weehawken classes begin March 7. We have 27 total members thus far, about half of them are staff members. Adding a couple of new members a week will get us to our goal for the year. The MRD new Corporate Membership program has attracted more corporations including Colorado Outdoors and Secret Creek. We continue to work with all other local businesses. The county is a corporate member, the Sheriff's office is interested in a corporate membership.
- ii. Flex Park – we were just informed that out of our 1million dollar ask was partially approved, we were awarded \$350,000. The partnering entities are meeting to determine what our next steps are. One option would be to spend the \$350,000 plus what the City will contribute to begin developing the park, or try to find additional funding to complete the whole park. Great Outdoors Colorado has a meeting with the MRD to potentially purchase more property from Colorado Outdoors to make this a larger area.

VI. **Committee Updates and Assignments**

- a. **Exec. Committee of Board** (Board: Christina, Amy. Staff: Mari, Jeremy)
 - i. This committee did not meet, they approved Board agenda by email
- b. **Administrative** (Board: Alli, Barb. Staff: Mari, Jeremy, Debby, Lisa)
 - i. Has not met s
- c. **Foundation** (Board: Amy, Megan. Staff: Mari, Cindy)
 - i. Met Tuesday. Megan and Kevin and the MRF is helping develop another outdoor Triathlon/fundraiser. They are working on getting all permits before advertising it. MRF Board members met in their individual committees and some members were reassigned. New MRF Board members will be presented and voted on at the next Board meeting. The fee assistance program: The MCF grant for \$2,500 was contributed and the MRF approved an additional \$5,000 for family memberships to the CRC. This should be rolled out in March.
- d. **Growth** (Board: Christina, Ken. Staff: Mari, Liz, Justin, Miguel)
 - i. Met this week. Director Ken reported they talked about the purpose of growth, CIP projects and funding for those. Director Christina said it is exciting what the MRD plans are for the next 6 years and what has been accomplished in previous years. This committee will be meeting monthly. Some of the discussion revolved around trails in the community. A Board member might attend some community meetings to ensure trails are continuing to be discussed.
- e. **Finance** (Board: Paul, Alli. Staff: Mari, Jeremy)
 - i. Did not meet because the City has not provided end of year numbers yet. An RFP for the annual audit will be sent out. Financial practices will be audited as well. Federal Employee Retention credits; a local CPA firm did an analysis to see if the MRD qualifies and said we do. This fund is a result of the COVID funds. There is a sizable amount that could be applied all the way back to 2022, recognizing that a substantial amount of revenue was lost because of COVID. The next meeting will be before March's board meeting and financials will be presented at that time.
- f. **MURA** (Board: Alli)
 - i. Alli attended the MURA meeting and gave a brief report.

VII. **Executive Director's Update**

- a. Will introduce the new Adult Recreation Leader at the next Board member, Jarrod Zarkis. He is excited to be working with both Cindy and Matt.
- b. This is the first month that Astro has taken over data. It was reported that the CRC had its 2nd busiest January ever with more than 30,000 visits in the month. This January, our total passes were 1,000 over this time last year. Our monthly visits are 6,000 above last January. Our all time high of people per hour was hit recently. In April we will be expanding our hours. Program reports from each coordinator were included in the Director's report. Weehawken newsletter was presented as it marketed
- c. There are 4 candidates who have applied to be on the Board, May 2 will be the election. 2 current MRD candidates have applied, Christina Files and Paul Wiesner. Jim Dolan and Suzi King have filed to be candidates.

- d. Director Christina stated Wade and Cindy presented to the forum yesterday and did an excellent job and had good feedback.
- e. Director Paul said he has receive a lot of good feedback on the Pickleball league. Mari stated there is more pickleball time spent at the CRC than any other program. Lessons are also being offered.
- f. Director Amy said that the youth climbing team has been excellent. It is one of the only programs that the MRD runs that has more girls than boys. It has been very popular. Director Paul said it is overwhelming how many programs the MRD offers the community and thanked the staff. Mari stated that there are 13 exchange students coming to the CRC to participate in the activities there. Jeremy gave kudos to the Maintenance team for plowing and keeping our facilities open and clear.

VIII. Approval of BOD Meeting Minutes

- a. Regular Meeting of the Board 01.26.23. Director Amy made a motion to approve the minutes, Director Paul seconded, there was no further discussion. The motion passed unanimously.

IX. Adjourn; the meeting was adjourned at 12:39pm.

Next BOD Regular Meeting
Thursday, March 23rd at 11:30am
Community Recreation Center – Party Rooms
16350 Woodgate Road
Montrose, CO 81401