



**MONTROSE RECREATION DISTRICT
BOARD OF DIRECTORS
2014 APPROVED MEETING MINUTES**

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**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday January 10th, 2014
(Approved unanimously at the 1.23.2014 board meeting)**

Board Members

Kevin Davis
John Pope
Barbara Bynum
Urban Walker
Mike Brown
Tisha McCombs - Absent
Jason Ullmann

Staff Members

Ken Sherbenou
Cos Sisneros
Cindy Marino
Liz Gracesun
Justin Mashburn
Tracie Rief
Wade Ploussard

Guests

David Reed
Robyn Moore (via teleconference)

Board President Director Davis called the January 10, 2014 Board of Directors meeting to order at 11:35 am. Roll was taken; all Directors were present with the exception of Director McCombs.

Open Forum:

Cindy Marino, 50+/Fitness and Wellness Coordinator; presented to the Board of Directors an opportunity for MRD to make a major change in our organization to be able to offer approximately 31 new Fitness and Wellness classes. These classes would take place in the Apex/Omni Rooms. Currently we MRD does rent the rooms for outside customers; MRD only has two regular rentals each month and then occasionally other rentals throughout the year. The rooms currently house the Karate Classes and a Body Sculpting Class, Karate can be moved to a school class room and the Body Sculpting Class would be added to our new fitness classes. Cindy feels bringing this into place can only enhance what we have and brings us closer to the realization of what a real recreation center can offer for the public. The board unanimously agreed we should pursue this opportunity, but this will wait for formal approval until the next regular board meeting, 1.23.14.

Update on Community recreation Center Plan

Executive Director Sherbenou explained to the Board the concerns regarding our financing plan for the CRC. The concern arose when the municipal finance firm GK Baum indicated that the CRC financing plan included an unrealistic interest rate. Due to changes in the bond market, Sherbenou recommended an amended sales tax proposal of 0.3%. After discussions, Director Ullmann made a motion to pursue a 0.3% sales tax. The motion was seconded by Director Bynum, without further discussion the motion passed unanimously.

Director Davis made a motion to adjourn at 1:49 p.m., which was seconded by Director Brown. Without further discussion, the motion passed unanimously.

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, January 23, 2014**

(Unanimously approved at the 2.27.14 board meeting)

Board Members

Kevin Davis
John Pope
Barbara Bynum
Urban Walker-Excused
Mike Brown
Jason Ullman
Tisha McCombs

Staff Members

Ken Sherbenou
Cos Sisneros
Justin Mashburn
Tracie Rief
Liz Gracesun
Wade Ploussard

Guests

Julee Wolverton
Jennifer Valentine
Bo Nerlin

Board President, Director Davis called the January 23, 2014 Board of Directors meeting to order at 11:32 am. Roll was taken; all Directors were present with the exception of Director Walker and Brown. Director Brown arrived later.

Board President Director Davis made a motion to amend the agenda on items VI and VII to include "Public Comment, Discussion and Board Action". This motion was seconded by Director Pope. Without further, the motion passed unanimously.

Open Forum

No business was brought up.

People of the Quarter, 4th Quarter 2013: Full Time (Justin Mashburn), Part-Time (Josh Hanneberg) and Volunteer of the Quarter (Mark Hawley)

Josh and Mark were unable to attend. This item will be moved to March Board Meeting

Cindy Marino's 5th Anniversary on 1.12 and Tracie Rief's 7th Anniversary on 1.1

Cindy was unable to attend; Tracie received her Certificate of Appreciation from Executive Director Ken Sherbenou.

Update on Community Recreation Center Plan and Process

Ken reminded us the Fair Campaign Practices Act (FCPA) took in effect on Monday January 21st. This means the Montrose Recreation District staff and budget cannot be used to promote passage of Measure B. We need to pull back while on the clock; promotion of the CRC effort will transition to the Friends citizen group. Staff may work on campaign when off of the clock and volunteer, elected members of the Board may work on the campaign. MRD may also do a Factual Summary per the FCPA. Director Davis wanted to extend a special thank you to staff and board members who have been working so hard on this effort. Director Bynum reiterated that the board members are not restricted on the campaign, as they are volunteers and not paid staff members. Also, she appreciates the full board is supporting this campaign and would appreciate other board members helping out where they can. All board members present agreed. The city clerk expects a record turn-out since 25% more ballots will be mailed. There is also same day of registration to vote and all registered voters will receive a ballot given changes in election laws recently passed at the State level. Also, there is an opposition group that has been formed. Bo Nerlin, MRD Attorney, there are more than prepared to take on anything that may come our way.

Holly Park Renovation Plans

Julee Wolverton, landscape architect on the Master Plan, presented the renovation options for Holly Park. After discussion and staff input, Julee will work with staff to incorporate a few small changes. A motion was made by Director Pope to pursue option A, with staff working with Julie to make a few changes, and working to reduce the budget. All agreed, these plans will be pursuing several years down the road, but that we need a plan and are able to produce it since it is a part of the DOLA funded Master Plan. The motion was seconded by Director Davis. With no further discussion, the motion passed unanimously.

12:30 p.m. Director Mike Brown arrived and Director McCombs excused herself

MRD Fit Zone Plan

After a discussion of these changes, Director Pope made a motion to adopt the Fit Zone Plan. The motion was seconded by Director Bynum. Without any further discussion, the motion passed unanimously.

MRD Board of Directors Resolution 2014-1, MRD Board of Director's Support of Measure B on the April 1, 2014 City of Montrose ballot

Ken asked the board to refer to #3 on the Executive Director Update, stating, Section 1-45-117 (1)(III) of the FCPA authorizes the governing body of a Government to formally take a position with respect to an election question by passing a resolution urging citizens to vote for or against the question. Passage of such a resolution may be reported or distributed through the established, customary means that the Government uses to inform the public of its proceedings. For example, if a Government regularly sends out a newsletter, the passage of the resolution may be reported in the newsletter. However, extraordinary methods of distribution, such as paid advertising or a one-time newsletter for this specific purpose, may not be used.

Director Pope made a motion to adopt Resolution 2014-1: MRD Board of Director's Support of Measure B on the April 1, 2014 City of Montrose ballot: To help fund the new Community Recreation Center (CRC) and converting the existing facility into an indoor turf field house. The motion was seconded by Director Bynum. Without further discussion, the motion passed unanimously.

Committee Updates and Assignment

Outreach: No Meeting

Exec. Committee of Board: They met January 22 and discussed the Resolution for MRD Board to support of Measure B and filing for new board members in the up and coming spring election.

Administrative: No Meeting

Foundation: Will be meeting on January 27. The Foundation also would like to know how much money they can donate to the campaign. Ken will find out and let them know for the January 27th meeting. Ken will also type up a resolution for the foundation.

Energy: No Meeting

Growth: This committee's content was covered earlier in the meeting.

Approval of Updated 2014 meeting dates and holidays

Director Bynum noted in first paragraph that it still states 2013. She requested it be changed to 2014. Director Davis made a motion to approve the updated meeting dates and holidays for 2014 with said changes. The motion was seconded by Director Pope. Without further discussion, the motion passed unanimously.

Executive Director Update

Ken reviewed his updates, which were included in the board packet. A few highlights: Director Brown will be writing a letter to be included in our next guide. Director positions that will up for election include Directors McCombs, Brown, Davis and Walker. Included in the board packet is the self-nomination form. Ken also reviewed how Silver Sneakers program is doing.

Approval of 12.12.13 and 1.10.14 BOD Meeting Minutes

Director Davis made a motion to approve the meeting minutes 12.12.13 and 1.10.14, which was seconded by Director Bynum. Without further discussion, the motion passed unanimously.

Director Davis made a motion to adjourn the meeting at 12:54 p.m., which was seconded by Director Pope. Without further discussion, the motion passed unanimously.

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, February 27, 2014
(Unanimously approved at the 3.20.14 board meeting)**

Board Members

Kevin Davis
John Pope
Barbara Bynum-arrived 12:40
Urban Walker
Mike Brown
Jason Ullmann-arrived 12:40
Tisha McCombs

Staff Members

Ken Sherbenou
Cos Sisneros
Wade Ploussard
Justin Mashburn
Liz Gracesun

Guests

Julee Wolverton
Tad Rowan
Lindsey Wiley

Board President, Director Davis called the February 27, 2014 Board of Directors meeting to order at 12:30 pm. Roll was taken; all Directors were present with the exception of Director Bynum and Ullmann, who were set to arrive shortly.

Director Davis made a motion to amend the agenda on items VII and VIII to be moved to XII and XIII. This motion was seconded by Director Pope. Without further, the motion passed unanimously.

Open Forum

There was no public comment .

People of the Quarter, 4th Quarter 2013: Full Time (Justin Mashburn), Part-Time (Josh Hanneberg) and Volunteer of the Quarter (Mark Hawley)

Josh and Mark were unable to attend. Ken gave recognition to Justin for his years of service and the great job he does. Justin gave a brief summary of all the wonderful things Mark has done for the rec district. Recreation Leader Wade Ploussard gave a brief summary about Josh: he is high school kid that is always available and works very hard.

Cindy Marino's 5th Anniversary on 1.12 and Liz Graceson's 6th anniversary was 2.14

Ken recognized Liz for her dedication over the last 6 years. Cindy was not available for this meeting
Directors Ullman and Bynum arrived, 12:40

Holly Park Renovation Plans

Julee Wolverton, landscape architect on the Master Plan, presented the updated renovation options for The Master Plan. Since the last board meeting, Julee has met with a few staff members as well as the city planning department. The Rio Grand Avenue project will include curb and gutter improvement, 4 foot bike lanes and one center turn lane. MRD looking into the road MRD would like to name Bob Cruz Parkway. A re-alignment of how the street enters Rio Grande is required by the City to be a 90 degree angle. There is a need to add turn lanes, right and left with stacking to enable up to seven cars in each lane. The city is also going to do a curb cut so the parking at Holly Park is one way to improve the flow. The plans call for additional bleachers, fencing, dugout buildings and replacing existing fence and gates. The plan is to keep handball and expand the basketball court. Some lighting is proposed around the courts and picnic areas with electricity, new pads and barbeque. The plan includes removal of the sand volleyball court and a few trees in that area as well as covering the ditch to improve drainage. The initial cost estimate did not include replacement of lights, restroom renovation or grading. The city is not planning the Rio Grande avenue renovation for almost 10 years. Ken asked the renovation be divided into three phases. The first being field improvements, the second being parking improvements and the third being building improvements.

A motion was made by Director Bynum to approve the final master plan, broken into 3 phases, field renovation, parking and the building renovations. The motion was seconded by Director Davis. Without further discussion, the motion passed unanimously.

Director Bynum excused herself at 1:00 p.m.

Update on Community Recreation Center Plan and Process

Director Ullmann stated the Friends of the Montrose Community Recreation Center have reached over 3,600 homes. Director Ullmann gave a general update of the campaign to the full board. Ballots will be mailed the week of March 10th. Ken mentioned that these efforts are separate from the Montrose Recreation District and assured the board that we're following the letter of the law, namely the Fair Campaign Practices Act (FCPA).

Committee Updates and Assignment

Outreach: No meeting; but they are working on a Gear Swap/yard sale in April.

Exec. Committee of Board: Met on Tuesday; they discussed the agenda for board meeting and the upcoming board election.

Administrative: No meeting

Foundation: Firefighters check will be sent to the Montrose Recreation Foundation (MRF). Lori with the MRF will issue a press release next week regarding grants and scholarship funds and the work of the MRF

Energy: No Meeting

Growth: Covered in the update of CRC and Holly Park Renovation.

Executive Director Update

Ken reviewed his updates, which were included in the board packet. One highlight is that the Spring Guide will be mailed shortly. It includes a factual summary, which is FCPA compliant.

MRD Board of Directors Resolution 2014-3, Calling the May 6th, 2014 Board of Director's Election

Board President, Director Davis welcomed Lindsey Wiley, Administrative Assistant of the Montrose Fire Protection District and Chief Tad Rowan from the Fire District. The Rec District will be having an election for the Board of Directors and MRD typically holds a joint election with the Fire District. Lindsay has agreed to be the designated election official for both elections. Costs will be split among the organizations to save costs.

Eight self-nomination forms have been received thus far to run for the Board of Directors at MRD. The candidates include: incumbents Director Davis, Director Brown and Director McCombs as well as also Emily Schneider, Kylee Smith, Warren Kinzel, Mark Plantz and Curtis Cox. Tomorrow at 3pm is the deadline to submit the self-nomination form.

After a brief discussion about the Resolution, Director Ullmann mad a motion to pass resolution 2014-3. The motion was seconded by Director Brown. Without further discussion, the motion passed unanimously.

MRD Board of Directors Resolution 2014-4, Appointing a Designated Election Official (DEO) and Authorizing the DEO to Cancel Election

After a brief discussion, a motion was made to pass the resolution 2014-4 by Director Ullmann, which was seconded by Director Pope. Without further discussion, the motion passed unanimously.

Approval of 1.23.14 BOD Meeting Minutes

Director Pope made a motion to approve the meeting minutes 1.23.14, which was seconded by Director Davis. Without further discussion, the motion passed unanimously.

Director Davis made a motion to adjourn the meeting , which was seconded by Director Pope. Without further discussion, the motion passed unanimously.

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, March 20, 2014**

Approved Unanimously at the April 24, 2014 Board Meeting

Board Members

Kevin Davis
John Pope
Barbara Bynum
Urban Walker

Mike Brown
Jason Ullmann
Tisha McCombs-excused

Staff Members

Ken Sherbenou
Cos Sisneros
Cindy Marino

Miguel Lopez
Jennifer Valentine (intern)
Tracie Rief

Guests

Board President, Director Davis, called the March 20, 2014 Board of Directors meeting to order at 11:33 am. Roll was taken; all Directors were present with the exception of Director McCombs, who is excused

Open Forum

No public comment

Cindy Marino's 5th Anniversary on 1.12 and Miguel Lopez 5th Anniversary on 2.6

Board President Davis and Executive Director Ken Sherbenou presented a plaque of appreciation to Recreation Coordinator Cindy Marino commemorating five years of service. Board President Davis and Executive Director Ken Sherbenou presented a plaque of appreciation to Maintenance Specialist Mike Lopez commemorating five years of service.

Update on Community Recreation Center Plan (CRC) and Process

Director Bynum gave a short update. Director Bynum is also the Treasurer of the Friends of the Montrose Community Recreation Center, a separate issues committee campaigning in support of Measure B. She said they have raised over \$24,000 for the campaign from private donors, organizations and businesses. The issues committee has spent \$23,000 thus far.

Ken stated the final report and payment request will soon be sent to the Department of Local Affairs, who gave an administrative grant to pay for half of the cost of the CRC and Woodgate Master Plan.

Committee Updates and Assignment

Outreach: No meeting.

Exec. Committee of Board: Met and discussed the board agenda.

Administrative: No meeting.

Foundation: Met about upcoming Montrose Rec. Foundation events and the capital campaign effort for the CRC.

Growth: They have a meeting scheduled next month. Ken has spoken with George K. Baum to review what steps MRD must take should Measure B pass. George K. Baum will begin the process to present to investors and get the MRD credit rating from Standard and Poor's. The Certificates of Participation (COPs) investments will be sold in \$5,000 increments.

Executive Director Update

Ken reviewed his updates, which were included in the board packet. A few highlights: MRD guide for spring and summer was mentioned, the on line newsletter had 881 opens, which was 30% of the database and was the highest number since MRD began the newsletter 2 years ago. Silver Sneakers has been well received and utilized. The Shared Services effort is getting closer to having general ledger taken by the City. The MOU has been drafted and signed for the 2014 and 2015 competitive baseball seasons, whereby MRD is helping the City with umpires, concessions and registration. GK Baum emailed and said interest rates have actually decreased a little bit. May 6, 2014 will be the Board of Director's Election. We have a couple of grants we are working on including assembling a Great Outdoors Colorado paths to parks concept paper in partnership with the City as well as implementing the Colorado Parks and Wildlife funding for youth outdoors programs. Coz provided a list of the maintenance items they are working on.

Approval of 2.27.14 BOD Meeting Minutes

Director Brown made a motion to approve the meeting minutes from the 2.27.14 board meeting, which was seconded by Director Pope. Without further discussion, the motion passed unanimously. Director Ullmann made a motion to adjourn the meeting, which was seconded by Director Davis at 12:37 p.m. Without further discussion, the motion passed unanimously.

**Notice of Regular Meeting for the
Montrose Recreation District
Board of Directors Meeting Minutes
For Thursday April 24, 2014 at 11:30am**

Approved Unanimously at the June 26, 2014 Board Meeting

Board Members

Kevin Davis
John Pope
Barbara Bynum
Urban Walker
Mike Brown
Jason Ullmann
Tisha McCombs-excused

Staff Members

Ken Sherbenou
Cos Sisneros
Cindy Marino
Liz Gracesun
Tracie Rief

Guests

Robyn Moore
Kylee Smith
Mark Plantz
Bo Nerlin
Drew Setterholm

Board President, Director Davis, called the April 24th, 2014 Board of Directors meeting to order at 11:31 am. Roll was taken; all Directors were present with the exception of Director McCombs, who is excused, and Director Walker, who was set to arrive shortly.

Open Forum

No public comment

Community Recreation Center Financing Discussion led by George K. Baum

Senior Vice President with George K. Baum Robyn Moore led a discussion on the financing plan for the Community Recreation Center Plan. She described the schedule for the sale of the Certificates of Participation and emphasized the strength of the voter approved financing plan. This has positioned the district well to be able to secure the financing needed to implement the Recreation Center plan. Bond Council, Butler Snow, is busy assembling the Preliminary Offering Statement and documents to authorize the Lease Purchase Agreement. These action items will be on the next MRD board agenda.

11:38am Director Walker arrived.

Intergovernmental Agreement (IGA) between the City of Montrose and Montrose Rec. District Regarding Recreation Facility Election 2014, Measure B

Executive Director Ken Sherbenou presented to the board the IGA regarding Measure B. This document was in draft form during the election but was not approved since that action should take place only in the instance of voter approval. Ken highlighted the most substantive item in the IGA that pertains to the sunset of the tax: 'The parties agree that the Recreation Tax shall terminate on the earlier of May 31, 2039, full re-payment of the Certificates or the termination of the Lease (the "Expiration Date").' He said he expects approval by City Council so long as there was this understanding clearly stated in the IGA.

After a short discussion, Director Bynum made a motion to approve the IGA as presented. The motion was seconded by Director Ullmann. Without further discussion, the motion passed unanimously.

ARCHITECT/ENGINEER RFP/RFQ 14-1 for Community Rec. Center (CRC) and Conversion of Aquatic Center to Indoor Turf Field House

Ken and Director Ullmann presented the RFP for the architect/engineer team. In the interest of getting the best proposal, as well as being compliant with typical bidding policies, MRD should issue this RFP. The winning bidder will then complete final design as well as help in selecting and work with the Construction Manager/General Contractor to build the CRC and Field House.

Director Bynum made a motion to approve the RFP as presented. The motion was seconded by Director Pope. Without further discussion, the motion passed unanimously.

Appointment of ARCHITECT/ENGINEER RFP/RFQ Evaluation Committee: Growth Committee, Bob Nicholson and Cosme Sisneros

This committee will review the proposals submitted and then make a recommendation to the board.

Director Davis made a motion to approve the creation of the Evaluation Committee. The motion was seconded by Director Pope. Without further discussion, the motion passed unanimously.

Community Recreation Center Citizen Oversight Committee Application and Invitation

This committee will be important to ensure citizen involvement and oversight on the CRC plan implementation. It will be similar to the Citizen Task Force that was engaged during the CRC feasibility study as well as the Citizen and Partner Advisory Panel that was engaged during the CRC and Woodgate Master Plan. Ken plans to send out invites as well as take interested applicants, for consideration to appoint this committee at the June 26 Board meeting.

Director Bynum made a motion to approve the creation of the Citizen Oversight Committee. The motion was seconded by Director Ullmann. Without further discussion, the motion passed unanimously.

Additional Updates on Community Recreation Center Plan and Process

The other agenda items sufficiently covered the progress being made on the CRC effort.

Committee Updates and Assignments

Outreach: No formal meeting, we are having a team for Relay for Life in June, we are the Cancer wREckers. We are holding a bake sale on the Election Day, selling cotton candy and snow cones during the Sneak Peek of the outdoor pool in May and t-shirts at the sporting events to help us reach our \$1,000 goal. We are working with the Foundation to hold a garage sale, which is in August.

Exec. Committee of Board: No meeting.

Administrative: No meeting.

Foundation: Met about upcoming Montrose Rec. Foundation events and the capital campaign effort for the CRC., the next meeting will be held next Monday, April 28

Growth: Met to discuss the RFP, IGA, capital campaign and financing plan.

Executive Director Update

Ken reviewed his updates, which were included in the board packet.

Approval of 3.20.14 BOD Meeting Minutes

Director Davis made a motion to approve the meeting minutes from the 3.20.14 board meeting, which was seconded by Director Pope. Without further discussion, the motion passed unanimously.

Director Davis made a motion to adjourn the meeting, which was seconded by Director Ullmann at 1:35 p.m. Without further discussion, the motion passed unanimously.

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, May 22, 2014**

Approved Unanimously at the 6.24.14 meeting

Board Members

Kevin Davis
John Pope
Barbara Bynum
Kylee Smith
Mike Brown
Jason Ullman
Mark Plantz

Staff Members

Ken Sherbenou
Cos Sisneros
Cindy Marino
Liz Gracesun
Tracie Rief

Guests

Melanie Kline	Don Moreland
John Davis	Ashlee Pope
Charlie Trickey	Makenna Pope
Mike Trickey	Robyn Moore, via phone
Tisha McCombs	Kim Crawford, via phone
Bo Nerlin	
David Reed	

Board President, Director Davis called the May 22, 2014 Board of Directors meeting to order at 11:33 a.m. Roll was taken; all Directors were present.

Open Forum

There was no business in open forum.

MRD Board Election Results

Kylee Smith(762 votes), Kevin Davis (709 votes), Michael E. brown (666 votes), Mark Plantz (627 votes), Tisha McCombs (239 votes), Roger Brown (210 votes), Curtis Cox (184 votes) and Warren Kinzel (96 votes).

Oath of Office for newly elected board members Mark Plantz, Michael E. Brown, Kevin Davis and Kylee Smith, administered by Bo Nerlin

Selection and Appointment of MRD Board Officers, President, Vice-President and Secretary

A motion was made by Director Bynum to nominate Director Pope for President, which was seconded by Director Davis. Without further discussion, the motion passed unanimously.

A motion was made by Director Ullmann to nominate Director Brown for Vice President, which was seconded by Director Davis. Without further discussion, the motion passed unanimously.

A motion was made by Director Ullmann to nominate Director Smith for Secretary, which was seconded by Director Pope. Without further discussion, the motion passed unanimously.

Director Davis presented a plaque of appreciation to Tisha McCombs in recognition of her years of service. She has been on the board since 2011.

Director Davis passed the gavel over to our newly elected President, Director John Pope. Director Pope continued with the meeting.

Presentation from Welcome Home Montrose

Ken introduced Founder of Welcome Home Montrose, Melanie Kline. She went through a power point presentation for the board. Highlights of the presentation included describing their Mission and action plan they have put in place. They have been recognized in various media, from the Denver Post, Stars N Stripes and this summer will be in The Reader's Digest. Ken invited them to assist/attend our planning meetings of the new rec center in order to make our facility accessible as possible. Ken also referenced MRD Resolution 2013-1 with Welcome Home Montrose, to support their efforts to provide a No Barriers community environment with homes, jobs, recreation and services for Veterans. Ken also cited some other actions including reduced fees for Veterans this past year and our plan to work towards an accessible facility as much as possible. Melanie suggested we work with the veteran's administration for adaptive equipment; there are grants out there just for that reason and MRD plans to continue partnering with Welcome Home Montrose.

Board of Director's Resolution 2014-5: Resolution Authorizing the Execution and Delivery of a Site Lease, a Lease Purchase Agreement, a Continuing Disclosure Certificate, and Official Statement, and Related Documents by the District and for other Matters Relating Thereto.

Board President, Director Pope described the resolution. Ken also described how this resolution would enable the execution of all legal documents needed to complete the Certificate of Participation (COP) transaction. Ken also introduced Robyn Moore, Senior Vice President of GKB Baum and Kim Crawford, MRD special council from Butler Snow. They both gave the board an explanation of this resolution and how this process would proceed. After a brief discussion, a motion was made by Director Bynum to pass Board Resolution 2014-5, which was seconded by Director Ullmann. Director Pope took a roll call vote and every board member voted yes: 7 yes and 0 no votes. The motion passed unanimously.

2013 Audit Report, Discussion with Independent Auditor and CPA, Don Moreland

Mr. Moreland handed out the audit reports and reviewed highlights, answering any questions that arose during his presentation. He stressed continued strong financial accountability and managements, which is summarized in the fact the 2013 saw \$766,000 excess revenues over expenses. A motion to accept the Audit Report as presented by Director Plantz, which was seconded by Director Pope. Without further discussion, the motion passed unanimously.

Additional Updates on Community Recreation center Plan and Process

Ken updated the board; he was given four proposals from architect/engineer teams to design the new rec center. The evaluation committee is currently reviewing them and will report to the board on June 6th.

A motion was made by Director Pope to have the June 6th, 8:00 a.m. Special BOD Meeting at the Coffee Trader. The motion was seconded by Director Ullmann. Without further discussion, the motion passed unanimously.

A motion was made by Director Pope, which was seconded by Director Bynum to have the Committee assignments on the June 26th board meeting. Without further discussion, the motion passed unanimously.

Committee Updates and Assignment

Outreach: The Relay for Life is coming up. MRD held bake sales and snow cone fundraisers. We now have a computer in our front lobby for customers to use for on line registrations when needed.

Exec. Committee of Board: Met to make plans for the board meeting.

Administrative: no

Foundation: no update

Growth: no update aside from that which had been discussed.

Executive Director Update

Ken did a quick review of the included update and covering any questions.

The board accepted Ken's update as follows:

Executive Director Update for Board of Directors (Items not already on the BOD agenda) Thursday 5/22/14 at 11:30am

1. Marketing.

- **Summer Guide.** This was mailed 5.5 and distributed around Montrose to businesses. John wrote the note from the Board thanking volunteers and inviting all to the third annual MRD Volunteer Appreciation BBQ On Sunday, June 29th at 6pm at the Aquatic Center. Thanks John!
- **Newsletter.** Mays' had 886 opens in a 4100 person (28%) database and 106 click throughs, which is the highest we've had in almost two years of newsletters. The industry average is 19%.

2. CRC process

- The City unanimously approved the IGA pertaining to Measure B.

- Please see important project dates in the RFQ including the special board meeting on Friday June 6th at 8 a.m. at the McNeil Office. This is to approve the final selection of the Architect/Engineer.
- We'll get our credit rating soon, to finance 25.45M for the CRC project.
- I emailed the Lease Purchase, Site Lease, Lease, Indenture and the 2nd draft of the Preliminary Official Statement on 5.14 for your information.
- Notes on Lease Purchase, Site Lease and Lease for CRC
 - GOCO grant: grant money with strings attached creates an issue. We need to define a metes and bounds description to define the land associated with the CRC that'll serve as collateral on the lease purchase agreement. GOCO requires you promise to control and provide access to the land where the improvements are to be made. We've excluded the land where improvements for trails would happen with the metes and bounds description, which will enable the path to parks application. Buckhorn geotech is working on this now for \$180 to \$270.
 - Site Lease: MRD owns land; we lease it to UMB bank in the Site Lease and then we lease it back to them under the Lease. UMB controls money in the Certificate/Base Rental fund for project expenses; we submit requisitions and then they pay our expenses. UMB keeps money until project concludes. If there is any left over at the end, we can use it to pay down the Certificates of Participation or we could do more capital improvements on the Woodgate property as approved by law (Measure B).
 - In the Lease, MRD will lease facilities from UMB, since they will essentially own it.
 - There is a limit on private use of leased facility: no more than 10% may be used for private purposes for this tax exempt project. Depending on who we lease it to, this may include the therapy clinic in the conceptual design. However, this is well under the limit since the planned square footage is only 3%.
 - We can't encumber any part of the project since it'll serve as collateral. We can however, provide for easements such as utilities.
 - Removable items are permitted and excluded from the lease purchase agreement. However, fixtures become part of the leased property.
 - Every year starting in 2015, we need to file updated Official Statement Tables that are a part of the Official Statement with the Audit to www.emma.com.
 - We can pay down the COPs in addition to exercising the purchase option and refinancing on the call date. We can do this at any time according to Kim, bond council.
 - The Indenture is completed by the trustee, but it really doesn't create obligation for the District.
 - Trustee holds the debt reserve fund, which accrues interest every year that is added to the total reserve.
 - We pay the base rentals to trustee by May 15th and November 15th to UMB, who'll then pay COP payment to investors.
 - We can issue additional certificates under this indenture to build new facilities or if there is a budget shortfall.
 - The Field House is excluded from this transaction. It can't be used as collateral because the land is still subject to deed restriction with Montrose County School District. We'll pay for the conversion to the Field House out of existing reserves. Additionally, savings for future capital projects on the Field House should happen in the capital reserve fund from existing resources.
 - To be the trustee, a bank must have at least 50M in cash. Thus, no local bank could fulfill this role.
 - From Maria Harwood with Butler/Snow: The primary function of the (Preliminary and Final) Official Statement is to disclose to initial purchasers of the COPS all material facts, i.e. information that a reasonable investor likely would consider significant in the total mix of information available about the COPS. The Official Statement also serves as an information base for potential bond insurers and rating agencies so as to obtain desired bond insurance as well as the best possible rating on the COPS. After closing on the COPS, the Official Statement will serve as a guide for continuing disclosure documents in the future. As Special Counsel to the Issuer, we are providing advice on the applicable legal standards to be used by the District in meeting

its disclosure responsibilities and we are providing assistance in connection with the preparation of the Official Statement. However, under the federal securities laws, the Official Statement is the Issuer's document and the District is responsible for its content and accuracy. Consequently, certification of the information contained therein will be required of District officials and their advisors at closing. Therefore, I encourage you to comment on the document and to offer your suggestions for improvement so that it will be accurate and complete. We also strongly recommend that the POS be made available to the Board members prior to posting.

Thanks. –Maria

3. May 2014 BOD members. Orientation on board binders.

4. Grants/Development

- Paths to Parks: concept paper due in September
- Foundation capital grants and DOLA: pursuing in partnership with MRF.

5. Maintenance Updates from Coz.

1. Ongoing Program Preparation, of Youth & Adult athletic fields – Andy
 - a. AFO Course – June 25 & 26, at Durango
 - b. Sign up Andy for Playground Safety Training Webinar
 - c. Maintain soccer & softball field painted lines, infield dirt prep, etc.
 - d. Install Plywood Sheets, to outside of McNeil Office, along the North side of the building, to protect windows, during Archery Program. Also, erect fencing, where needed
 - e. Black Canyon Car Show, Saturday, June 7 – Paint Lines, on Friday, June 6
 - f. Clean Restrooms, at McNeil, Ute & Holly Parks, and Cerise
 - g. Pick-up and dispose of Trash, at all recreation district outdoor facilities and Cerise Park
2. Routine Maintenance Service (Oil Change, Lube, etc.), for MRD Bus, at the City Shop – Mike
3. Service Ute Park Concession Stand – Immediately!
 - a. Hot Water Heater, not working – Called Electrician, Need to replace Heating Element
 - b. Light Fixtures, in the concession stand, need to be covered
 - c. Need to install Rubber Baseboards, along the wall/floor, where it meets the wood paneled wall
 - d. Ice Machine, needs to be placed up on 6" Scheduled 40 PVC Pipe, rather than cement pavers
 - e. Mops must be hung, on the wall, rather than left in the mop buckets, over night – Mike
4. Install, Batted Ball Beware Signage, at Ute East & Ute West – Mike / Andy
5. Batting Cages will be locked up each night and on weekends, by Facility Supervisor
6. Pedestrian Gate, at Ute Park, needs to stay unlocked, but the Infield Gates, need to be locked, following routine field maintenance (Need Padlock and Chain, for each Field Gate) – Mike / Andy
7. Spectator area walk-in gate, near West Batting Cage, needs to be repaired and kept closed/locked
8. Adjust Sprinkler Heads (2), on Ute East, so not to spray on Infield and the Batting Cage surface
9. Dispensing of stumps, and other debris, left from the evasive species removal project
10. Remove MRD Storage Shed, at Cerise, and move to McNeil Maintenance Yard
11. Dead Tree removal, around McNeil Pond and near Ute West outfield – Fall Project
12. Spraying of Tamarick Stumps, at McNeil and Ute Park
13. Install Aquatic Center Tennis Court Wind Screens – Mike, Andy, Mike Longmore
14. Order two (2) Tennis Court Nets and a dozen (12) Center Straps! – Mike
15. Sweep, clean and wash down Aquatic Center Tennis Courts – Mike Longmore
16. Repair Pool Deck Lockers, prior to opening for the Summer, May 23rd – Mike
17. Install Dog Waste Stations (2), at the McNeil Fields – Andy / Dylan
18. Complete Fitness Room Renovations, prior to beginning of Summer season, June 2nd – Mike
 - a. Install bracket, for the remainder of the Fitness Balls, along the North wall
 - b. Install Fitness Banners, on South Wall, above entry way
 - c. Install Wall Mounted Fans, along North wall
 - d. Install Speakers for Sound System, with the help of Michelle Downey's Husband
19. Complete CIP & CEP Projects and Purchases – Coz

- a. Resurface Aquatic Center Tennis Courts, June 9-15 – Renner Sports Surfaces
 - i. Replace all four (4) Wind Gear Post, purchased by the MTA
 - b. Order Splash Pad Feature – Liz / Mike
 - c. Get Estimate for Roof Repair, above Aquatic Center West Mechanical Room – Mike
 - d. Install Infield Dirt Material, at McNeil Fields (2), During the week of May 19th – Justin
 - e. The only MRD project improvements for the GOCO grant left are the outdoor fitness stations, the playground and the 10' river trail. These will all be completed in the fall. Grand opening will happen in the spring of 2015.
20. Complete the Outdoor Pool Maintenance Start-up, Complete by May 20 – Mike / Andy / Mike L.
- a. Paint the Blue Metal Stair / Support Structure
 - b. Install the Shade Structures
 - c. Install Frog Slide
 - d. Fertilization of grass turf, in outdoor public area
 - e. Start-up of all Skid Pad Mechanical Systems
 - f. Wash down the outdoor Cement Deck areas
 - g. Install Picnic Tables (3), on the North Aquatic Center Patio Area
21. Youth Baseball / Softball Maintenance Start-up, at McNeil Fields, Complete by May 23 – Andy/ Dylan/Mike L./ Ben
- a. Install Portable Backstops and Wings
 - b. Install Portable Outfield Fences
 - c. Install Temporary Base Anchors and Plates
 - d. Paint Baseball Field Lines, i.e., batter boxes, foul lines, out-of-play boundary lines, etc.
 - e. Install Player Benches, at all youth baseball/softball fields

Approval of 4.24.14 Board Meeting Minutes

A motion was made to approve the meeting minutes of 4.24.14 by Director Bynum, 2nd by Director Davis, without further discussion, the motion passed unanimously.

At 1:42 p.m. Director Bynum made a motion to adjourn, 2nd by Director Plantz, without further discussion the motion passed unanimously.

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, June 26, 2014**

Approved Unanimously at the 7.17.14 Meeting

Board Members

Kevin Davis-phone
John Pope-phone
Barbara Bynum
Mark Plantz
Mike Brown
Jason Ullmann
Kylee D Smith

Staff Members

Ken Sherbenou
Cos Sisneros
Justin Mashburn
Tracie Rief

Guests

Garry Baker
Bo Nerlin – 11:50 arrival
Chuck Musgrave, Barker Rinker Seacat-via phone
Mark Edwards

Board Vice President, Director Brown called the June 26, 2014 Board of Directors meeting to order at 11:34 a.m. roll was taken. All board members were present, except Director Ullmann, who arrived at 11:36am

Open Forum:

No business

Staff Anniversary

Ken presented a certificate of Appreciation to Cos Sisneros for 39 years of dedicated service.

Scheduling of Facilities Tour This Fall

Executive Director Ken Sherbenou said he would like to schedule a Facilities Tour, mainly for our new board members but anyone is welcome. This was scheduled for Monday, July 1st beginning at 5:00 p.m.

Financials Update

Ken stated the MRD 2013 audit was filed with the state. He also reviewed the enclosed 2014 Approved CTF Items and the COLO Trust bank statements. He stated that MRD's budgeted items are right on track.

Approval of the Distribution of the Request for Proposals 14-2 for Construction Manager/General Contractor for the Montrose Community Rec. Center and the Field House

Ken is working with Barker, Rinker Seacat. The updated RFQ was sent out this morning. Chuck Musgrave updated on the process. This first of the process was a packet that was sent out last week and is requesting their qualifications. After we receive the submittals, we will short list and then ask those firms to submit a full proposal. This is basically more information, markup and fee for general conditions. This will be followed with an interview with the Evaluation Committee. We have sent this to 9 firms, Haydon Bill, G.E Johnson, R A Nelson, Okland Construction, Colorado First Construction, Shaw, FCI, Adolphson and Peterson, Pinkert and Saunders. Chuck is also researching additional firms

The decision was made to move up the CMCG date to August 14th, move the MRD BOD August meeting to the 21st, move our July BOD meeting to the 17th, and have our design workshop #2 July 16th & 17th.

Director Bynum made a motion to move the July and August board meetings up a week, which was seconded by Director Ullmann. Without further discussion the motion passed. Ken will be looking into a different location for our board meetings due to our limited internet/phone communications at McNeil and Ken will make the changes to the RFP as well.

Director Ullmann made a motion to make the changes to the RFP that Ken and Chuck work out, which was seconded by Director Bynum. Without further discussion the motion passed unanimously.

Ken made a recommendation for the Growth Committee members, plus Bob Nicolson and Cosme Sisneros, to make up the Evaluation Committee.

Director Bynum makes a motion for the Evaluation Committee to consist of the Growth Committee members, Bob Nicolson and Cosme Sisneros, to review and evaluate the proposals and make recommendation to the BOD. The motion was seconded by Director Plantz. Without further discussion, the motion passed unanimously.

Appointment of CRC Citizen Oversight Committee

Ken has listed our Citizen Oversight Committee; others may join in the committee if they wish. Ken's recommendation to the board is to approve the following to the Committee; Bob Nicholson, Christina Files, Garry Baker, Kathy McKie, Lance Michaels, Lori Sharp, Mark Edwards, Martin Lutz, Suzi King, Warren Kinzel with Ken Sherbenou as the MRD Staff Liaison. Discussion brings to light the need to make this committee fluid, to add additional key persons of interest. Ken pointed out it is a public project and is open to anyone and with more public curiosity additional persons may turn in the request to be a part of this committee. Community members are always welcome to our meetings to provide input, even if they do not want the committee commitment.

Director Ullmann made a motion to approve the above said list as the Citizen Oversight Committee, with additions to the committee from key individuals/group whom need to be represented. The motion was seconded by Director Plantz. Without further discussion, the motion passed unanimously.

2013 Level of Service/Participation Numbers

This is an effort to capture the number of persons we serve; according to our numbers we have a slight increase 2013 over 2012. In 2012 average served/day was 402 and 2013 412 served/day. See attachment for the spreadsheet.

Certificate of Participation Sale Follow-Up and Summary, Final Pricing Numbers

Ken as well as Directors Ullmann and Bynum, were very involved. Our interest rate average 4.59%. We got the BBB rating needed, a solid rating for the investors. MRD now has a project fund of 25.45 million dollars, which is held by the trustee, UMB Bank. MRD will make payments biannually: June 1st December 1st.

Committee Updates and Assignment

Outreach: No Meeting. We are looking to add 2 board members to this committee, Mark Plantz and Kylee Smith both agreed to serve on this committee

Exec. Committee of Board: met to discuss BOD meeting agenda

Administrative: No Meeting

Foundation: No June meeting

Energy: No Meeting

Growth: No Meeting

Executive Director Update: Ken

6. Marketing.

- **Fall Guide.** This will be mailed 8.4 and distributed around Montrose to businesses. Barbara will write the note from the Board for the fall guide and Jason will cover the winter. Thanks Barbara and Jason!
- **Newsletter.** June's had 866 opens in a 4100 person (28%) database and 106 click throughs. The industry average is 19%.
- **Registration software.** With the new CRC, we considering changing registration software. We have complaints about activenet from both from staff and patrons. We're considering Rec 1. Colleagues at WECMRD said with Rec 1, everything is easier, from creating programs, linking to their website to Rec 1's online registration and updating scheduling. There is a useful online calendar feature linked to the website. It is easy to switch classes and complete refunds. With REC 1, there is a 1% fee on all transactions, so it'd save us a lot of money. With the new CRC, our operational revenue will be much higher than it is now. Being charged 1% as opposed to 2-4% will save hundreds of thousands over the years! Our current fee from activenet is about 2.5% for in person, and about 3.5% for online.

7. CRC process

- From GK Baum regarding our credit rating:
'Good news from Misty and S&P. She called me tonight and let me know that the credit assessment came in as "low investment grade" or in the BBB category. They looked very positively at the

management of the District as well as the strong fund balances. The fact that this is a large undertaking that will take the District into new and uncharted territory kept the assessment from coming in higher.

This is a great outcome and is a testament to the hard work and thoughtful planning of the whole board, Ken, and his staff'. We have a BBB credit rating and have sold the COPs using this rating. COPs were sold on June 10th

- We've hired Barker Rinker Seacat, John Elo (local architect), Phil Motley (local architect), Del-Mont (civil and survey engineering), Julee Wolverton (landscape architect), Buckhorn (Geotechnical Engineering), Architectural/Engineering Group (Electrical Engineering), the Ballard Group (Mechanical/Plumbing Engineering), Gallum-Snow (Interior Design), Water Technology (Leisure Aquatic and Competitive Aquatic Design), REI Structural Engineering as the Architect/Engineer Team. After negotiations, we agreed to a price of 1,563,741. The board approved up to 1,600,000, and the budget was 1,715,000.
- Kylee, John and I signed all COP transaction documents. I did remind them of something that goes for the full board: As duly authorized MRD representatives, so long as we act in good faith, we bear no personal liability.
- Call with Kim Crawford, bond council: Entire cop transaction is tax exempt. Construction fund: 25450000 and Debt reserve fund 1910000. All requisitions for expenses will be sent to UMB bank. If any is left, this money goes into the certificate fund, held with UMB bank. MRD pays biannually to the certificate fund held by UMB bank, which is used to pay the interest and principle annually. Payments are due June 1st and December 1st, with the 1st payment due 12.1.14. All sales tax revenue needs to be held in the sales tax fund and used to pay the biannual payments on the base rentals. We should plan to accrue reserves in the sales tax fund for 10 years, which will likely happen given the conservativeness of our revenue projects. Then, we'd use this to pay down the principal when we refinance on the call date in 10 years. We'd likely keep the term of the COP the same, until 2039. However, by paying down the principal at 10 years, we will save the community money and reduce our annual COP payment. Also Kim told me that our debt reserve fund interest cannot go beyond 4%; otherwise we'd need to pay revenues over 4% back to the IRS. At 2%, this would be 37.5K per year accruing in the debt reserve fund. Over 25 years, this would be 937K. This added to the 1911k base debt reserve fund would take the fund to 2.8M. This will be used to pay the final years of payment regardless of whether or not we refinance.
- If we do a long term lease with the hospital, make sure BS and General Council review to make sure the project is still considered tax exempt (can't exceed 10% of total square footage). We had further attorney consultation with Butler Snow's tax attorney regarding adding a therapy clinic. Private use must stay under 10%, either based on square footage or the revenue generated. This includes a therapy clinic run by MMHI. It would be difficult to use COP proceeds to finance the therapy clinic according to their tax attorney, tax attorney with Butler Snow. If we did this, Butler Snow has a fix for this by demonstrating that our revenue or square footage is below 10%. If we charged them 4700/month, the annual revenue would be 56400 or 7% of the annual operating revenue (56400/856400). The best situation would be financing the construction of the clinic via grant funds or an up-front payment for the first 10 years of lease use by MMHI.
- Tours of other facilities: invite other board members to attend. Encourage self-led tours and the reading of BRS/SC proposals.

8. **Board Election.** We've updated all information regarding the new board. This includes working with Lindsey, the DEO, to complete all needed filings with DOLA, the County Clerk, the 7th Judicial District, and the SDA. The SDA Property and Liability pool insurance covers the required bond/insurance for all board members.

9. **Programmer Presentations/Facilities Tour.** We'll schedule presentations from each programmer: Justin, Cindy, Liz and Tom this fall. We could also schedule a MRD facilities tour. Please let me know if this is something the board would like to do and we'll make it happen.

10. **Shared Services**

- We've successfully inserted all new account codes into our system and went live 7.1.14 with the City completing General Ledger and creating monthly finance reports.

- Competitive Baseball has gone well overall. Concessions have been busy and the City has been pleased with our support. We have had some hiccups with umpiring and registration and Justin, Wade, Tracie and Lorie did well to address them. There was also a theft that happened at Sunset so we're putting in place a safe at Ute and the City is putting on at Sunset. We are also continuing discussions to contract out concessions; we have a meeting scheduled 7.21.

11. Grants/Development

- Colorado Special District Property and Liability Pool Safety grants received:
 - a. \$3150 for non-slip surfacing in outdoor pool area
 - b. \$177.50 for sunscreen
 - c. \$33.98 for goal pads on soccer goals
 - d. \$146.76 for life jackets
 - e. \$63.10 for mats in the family changing room
- MCSD Playground Project GOCO grant. This project was over budget and they asked for help from the City and MRD. The City will contribute in-kind support and funding associated with ADA parts of the project. We'll contribute 5000 of the 7000 of the funds approved in the CIP budget, money approved to support the grant projects of partner organizations in the 2014 budget. This will help achieve our mission of active living, particularly with the elementary school with the least amount of participation in MRD programs (although we've made some headway with Northside recently). It'll also affirm our commitment to a key partner and support their decision to pursue, secure and build healthy living infrastructure.
- Lacrosse Foundation. We wrote a letter of support for the Montrose Lacrosse Foundation is looking for a letter of support for a grant program. Attached is a rough draft of one from MRD. Could you look it over, let me know of any changes or issues and get back to me by Friday. The deadline for submitting the grant is June 1.
- DOLA. We'll be applying to DOLA for a 1.2M grant request which would enable the completion of the facility enhancement plan on the CRC. This includes a larger gym and two more lap lanes.
- Paths to Parks: concept paper due in September. Here is a summary of the current proposal:

Possible Paths to Parks Grant Proposal: City and MRD

Possible Paths to Parks Grant Proposal: City and MRD

Trails at Rec. Center Site, Connections to Existing Trails Including Riverway trail, and Townsend Underpass

The general idea: MRD and the City once again team up to pursue paths to parks grant. The project would include the trails on the Rec. Center site, connections to the City's existing and planned trail network, a footbridge over both Dry Cedar Creek and the Loutsenhizer Canal to access the rec. center by walking and bike, converting the existing Townsend underpass following Dry Cedar Creek into a trail connection, and then finally connecting to the existing River Trail west of Townsend with a bridge over the Uncompahgre River. This would require some land acquisitions on the west side of Townsend, which is an eligible project expense. When we discussed an overpass previously, City Council had reservations due to cost. So, we've instead explored the underpass idea, which is much less expensive. Additionally, significant expense is also saved by using an existing underpass. It plugs in perfectly to the existing and planned regional City trail system and locally at the site of the 25M Recreation Center, a facility that was just approved by voters in April.

Potential Partners: Montrose Area Bicycle Alliance (COPMOBA), Montrose County, Colorado Plateau Mountain Bike Association (COPMOBA), Livewell Montrose-Olathe, Friends of the River Uncompahgre, Montrose Recreation Foundation, Montrose County School District, Montrose Community Foundation, Welcome Home Montrose,....

Timeline: We likely need to have a concept paper ready to submit by September 2014. If approved, we'd have three years to complete from the award date of June 2015. Completion would need to happen by June 2018.

Preliminary Budget:

\$817,679 for trails at Woodgate and connections (cost based on preliminary estimates from the CRC Master Plan).

\$544,750 for connecting trails along Dry Cedar Creek on both sides of Townsend (2,722' linear feet west of Townsend of 10-foot-wide sidewalk (assuming the shorter route), 1,528' linear east). (This assumes \$87/linear foot for trail, \$175,000 for a bridge across the Uncompahgre River, and 200 feet of sidewalk to connect to Townsend sidewalks on both the east and west.)

\$300,000 for an underpass (utilization of the existing underpass would achieve significant cost savings, but this needs further investigation).

\$200,000 for necessary land acquisitions (we have yet to engage in property acquisition/easement negotiations but expect this budget would allow us to accomplish what we need).

= \$1,862,429.

GOCO Grant: \$1,000,000. City Cash Match: \$431,215; MRD Cash Match: \$431,215 (this does not include cash match from other partners, which would reduce the amount each partner would need).

Additionally, MRD has \$390,000 of appraised value on the Woodgate land that can be counted as match so long as a grant is awarded by December 2015. Only about ½ of this could likely be counted since about ½ of the acreage is used for the CRC, where a lease purchase financing arrangement was utilized. Consequently, GOCO would likely only let us use ½ of the appraised value as cash match, or \$195,000. This would make our match percent (\$1,057,430 of \$2,057,429) 52%!

We believe this project may be extremely competitive, but definitely want to get guidance from GOCO. Not only would we have a high percent match, show collaboration between agencies and be implementing the Riverway Master Plan and MRD Master Plan, but we'd hit all areas of GOCO stated project goals/eligible costs identified in this special opportunity grant cycle. Furthermore, we'd be connecting the centerpiece of the parks system, Baldrige, with the centerpiece of the trail system, the River Trail, to the centerpiece of the recreation system, the new recreation center. It would also directly address the major challenge to Montrose's parks and recreation system: the fact that the large majority of the population lives on the east side of Townsend yet the epicenter of our parks and trails system is on the west side. Providing a safe crossing under the highway (Townsend) that is currently lacking for biking and walking will likely score us points and possibly bring a major grant to Montrose: 1M. I simply cannot think of a stronger path to parks application

Approval of 5.2214 and 6.6.14 and revised 4.24.14 BOD Meeting Minutes:

Director Brown made a motion to approve the meeting minutes 5.2214 and 6.6.14 and revised 4.24.14 BOD Meeting Minutes, 2nd by Director Ullman, without further discussion the motion passed unanimously.

Request for Executive Session

Director Brown stated: Under C.R.S. Section 24-6-402 (4)(f), executive session to have conferences with an attorney for the public entity for the purposes of discussing personnel matters related to annual staff compensation and the annual review for Ken Sherbenou, a motion made by Director Ullman, 2nd by Director Bynum, further discussion; Attorney Bo Nerlin stated an attorney need not be present for this executive session, the motion passed unanimously at 1:11 p.m.

**OPTIONAL Special Meeting for the
Montrose Recreation District
Board of Directors Meeting Minutes
For Monday July 7th through Wednesday July 9th, 2014
MRD Aquatic Center
MRD is a special district, an entity separate from the City of Montrose
Approved Unanimously at the 8.21.14 BOD meeting**

Board Members

Kevin Davis, excused
John Pope, excused
Barbara Bynum, excused
Kylee Smith, excused
Mike Brown
Jason Ullmann, excused
Mark Plantz, excused

Staff Members

Ken Sherbenou
Cos Sisneros
Liz Gracesun
Justin Mashburn

Guests

Chuck Musgrave
John Elo

Call to order, Roll Call

The board meeting was called to order on July 7th, 2014 Board of Directors meeting to order at 9am at the Glenwood Springs Rec. Center. Roll was taken; all Directors were present for most of the tours over the three day period except Directors Plantz and Pope, who were excused.

Community Recreation Center (CRC) Tour

Members of the MRD Board and Staff toured showcase recreation facilities over the course of three days. The tours culminated with a design charrette at the Barker Rinker Seacat offices. The group gave input and made further changes to progress the Montrose CRC design.

Monday, July 7th

7:00 am Travel to Glenwood Springs, 100
Wulsohn Rd., Glenwood Springs 81601
9:00 am Tour Glenwood Springs
10:30 am Travel to Gypsum
11:00 am Tour Gypsum
12:00 pm Travel to Edwards
12:20 pm Lunch
1:30 pm Tour Edwards
2:30 pm Travel to Denver/Highlands Ranch
5:00 pm Dinner
6:30 pm Tour Highlands Ranch

Tuesday, July 8th

8:00 am Meet at BRS, 3057 Ringsby Court, Unit
200, Denver 80216
8:30 am Travel to Erie
9:15 am Tour Erie Community Center
10:30 am Travel to Boulder
11:00 am Tour North Boulder Recreation Center
12:30 pm Lunch in Boulder
1:30 pm Travel to Paul Derda Recreation Center
2:00 pm Tour Paul Derda Recreation Center
3:15 pm Travel to Golden
3:45 pm Tour Golden Community Center
5:00 pm Travel to Wheat Ridge
5:15 pm Tour Wheat Ridge Recreation Center
6:30 pm Travel to Stapleton
6:50 pm Dinner
8:00 pm Tour Central Park Recreation Center

Wednesday, July 9th

8:00 am Charrette at BRS
12:00 pm ADJOURN

The tours and design charrette concluded at 12:15pm on Wednesday July 9th.

ADJOURN

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, July 17th, 2014
Approved Unanimously at the 8.21.14 BOD meeting**

Board Members

Kylee Smith
John Pope
Barbara Bynum
Jason Ullmann
Mark Plantz
Mike Brown-Excused
Kevin Davis-Excused

Staff Members

Ken Sherbenou
Cos Sisneros
Justin Mashburn
Liz Gracesun
Tracie Rief

Guests

John Elo
Bo Nerlin
Steve Crocker
Doug Whiteaker
Chuck Musgrave
Bob Nicholson
Ken Berendt

Call to Order

Board Vice-President, Director Pope, called the July 17th, 2014 Board of Directors meeting to order at 11:35 a.m. Roll call was taken and all Directors were present.

Open Forum

Director Board President Pope recognized and presented a certificate of appreciation to Ken Sherbenou, Ken has been with the Recreation District for 4 years.

Additional Appointment on CRC Citizen Oversight Committee

Heather Zeilman has turned in an application to serve on the CRC Citizen oversight Committee. Director Bynum made a motion to appoint Heather. The motion was seconded by Director Ullmann. Without further discussion, the motion passed unanimously.

Design Meeting #2 with Barker Rinker Seacat and Water Technology for the Community Rec. Center and Field House

Ken Sherbenou and Chuck Musgrave presented to the board the updated plans of the new CRC. Chuck reviewed the process. The design team will work through December tweaking all the details of each space. In January, the construction documents will begin. Steve and Doug of Water Technology also presented the plans thus far for the aquatic's design. With input from the staff and the public, along survey information, they will move towards final schematic design.

Selection of Construction Manager/General Contractor (CMGC) Firms to Invite for a Proposal for the Community Recreation Center/Field House

There was a brief discussion about the process for selecting the CMGC. The committee gave a status update. There were seven Qualification Statements in response to the RFQs, which has been narrowed to four. These four are as follows: FCI, Haydon, GE Johnson, and Adolphson & Peterson partnered with Ridgway Valley Enterprise. The Evaluation Committee chose the four firms according to their statements. The committee recommends to the board to invite these for a full proposal. Director Ullmann made a motion to submit the Request for Proposal (RFP) to the four contractors that were recommended by the committee. The motion was seconded by Director Bynum. Without further discussion the motion passed unanimously.

Director Bynum made a motion to move Item X to VI and remove the stated request for an executive session. The motion was seconded by Director Pope. Without further discussion the motion passed unanimously.

Ken reviewed a possible partnership for a dedicated therapy space in the new CRC. The board instructed Ken to distribute a Request for Proposals (RFP) so that all providers would have a chance to pursue this partnership.

Director Ullmann left 1:40 p.m.

Committee Updates and Assignment

Outreach: The MRF Yard Sale will happen on August 16 during the YAD. Main in Motion will take place on August 14, 2014.

Exec. Committee of Board: Did not meet

Administrative: Did not meet

Foundation: Working on grant strategies. Lori Sharp is very active in facilitating these conversations.

Growth: Last week, the committee toured 12 facilities along with some members of the board.

Updated Schedule of MRD Board Meetings and Holidays

There were additional BOD meetings added: July 23, 2014 at 2:00 at DelMont and August 15, 2014, 9 a.m. at Coffee Trader. Director Bynum made a motion to accept the new BOD Meeting and Holiday schedule, which was seconded by director Plantz. Without further discussion the motion passed unanimously.

Executive Director Update (Items not already on the BOD agenda) Thursday 7/17/14 at 11:30am

12. Marketing.

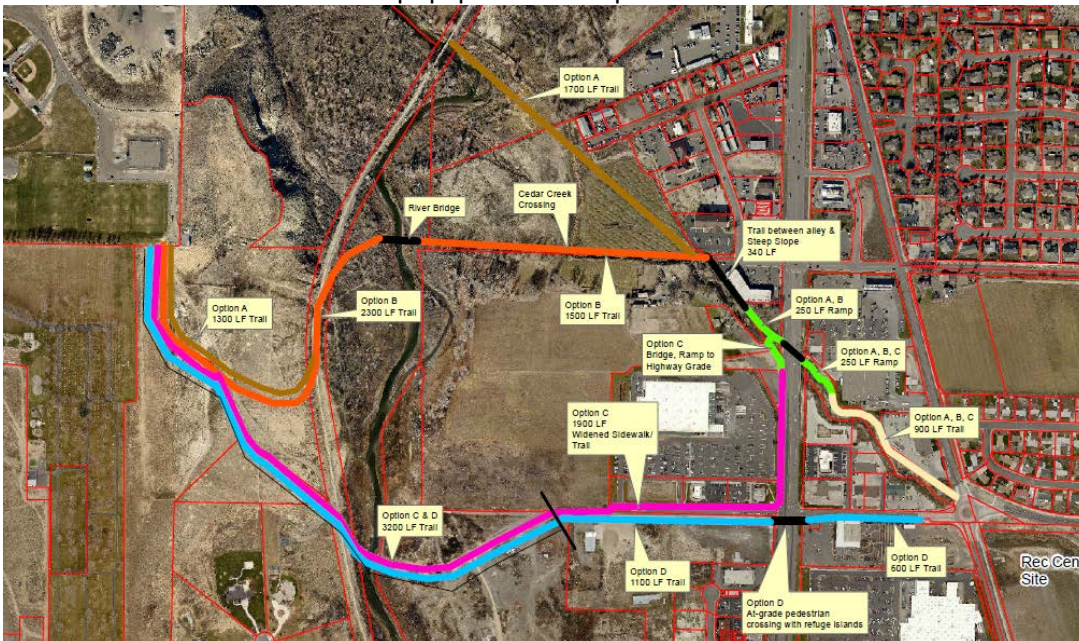
- **Fall Guide.** This will be mailed 8.4 and distributed around Montrose to businesses. We need to invite the community to the CRC public meetings on Wednesday 8.20, at either 1pm or 7pm.
- **Newsletter.** July's had 884 opens (27%) and 84 click throughs. June's had 962 (30%) and 165 click throughs.
- **Registration software.** With the new CRC, we considering changing registration software. We have complaints about activenet from both from staff and patrons. We're considering Rec 1 and RecWare. With the new CRC, our operational revenue will be much higher than it is now. Our current fee from activenet is about 2.5% for in person, and about 3.5% for online.

13. CRC process

- Investment of Project Fund and Debt Service Reserve Fund. GK Baum has ideas on how to achieve a guarantee return. This would bring in about 35K in interest per year on the DRF.
- Tours of other facilities. This was phenomenal and affirmed we'll have a showcase facility for Colorado. I'd encourage continued self-led tours and the reading of BRS/SC proposals and CMGC proposals on dropbox.

14. Grants/Development

- Strategy for grant funding is evolving. We want to wait until mid August to figure out how much extra we'll need for the enhanced plan. We'll then approach DOLA. We'll be applying to DOLA for a 1.2-2M grant request which would enable the completion of the facility enhancement plan on the CRC. This includes a larger gym and two more lap lanes.
- Paths to Parks: concept paper due in September. Here are the alternatives we are investigating:



15. Maintenance Updates from Coz.

1. Ongoing Program Preparation of Youth & Adult Athletic Fields and Facilities - **Andy, Dylan, Ben & Mike**
 - a. Andy successfully completed AFO Course, in June – **Congratulations Andy!**
 - b. Maintain youth & adult baseball/softball fields – Paint lines & infield dirt prep, etc. – **Dylan/Ben**
 - c. Clean restrooms, pick up & dispose of trash, etc., at all outdoor recreation district facilities – **Mike**
2. Repairs on Showers, in Men's & Women's Locker Rooms, Completed! – **Mike**
3. Replacement of the Paper Towel Dispense, in the Aquatic Center Fitness Room, Completed! – **Mike**
4. Repair Family Changing Room wall (needs re-grouted or caulking), water leaking along the base of the wall/floor) and soaking the hallway carpet – **Mike/Andy**

5. Hook up the Swamp Cooler, at the Aquatic Center, which supplies cool air to Guard Room/Pool Office areas, Completed! – **Andy**
6. Acid Feeder to outside Youth Pool, is malfunctioning, needs repaired – **Mike**
7. Replace Pulsar Unit, to Therapy Pool, for more consistent regulation of Chlorine – **Mike**
8. Complete the painting of the Outdoor Slide metal structure and stairway, a.s.a.p. – **Mike/Andy**
9. Complete pool Deck Locker repairs (5) – Order parts, as necessary – **Mike**
10. Acquire estimate cost for Roof Repair, over the Aquatic Center West Mechanical Room – **Mike**
11. Remember! Following Infield Prep, at Ute Park Softball Fields, please turn Sprinkler System, back to Automatic! – **Dylan/Ben/Andy**
12. Supply Plastic Bags, for Dog Waste Station Dispensers – **Mike/Andy**
13. Replace and Repair Ceiling Drywall, at Holly Park Women's Restroom – **Mike/Andy**
14. Continue ongoing Parks Turf Irrigation, Weed Trimming, and Mowing, at McNeil, Ute & Holly Parks, Cerise Park and at the Aquatic Center
 - a. Summer Fertilizer application, Completed, at McNeil Fields & Ute Park
 - b. Please Weed Eat area, outside & along the right field fence line (under the trees), on Ute West Field; Under the McNeil Sign, near the McNeil Office (BOD Mtg.); & Inside the fence, around the Holly Park water well
 - c. Replacement problem of Hunter Rotor Irrigation Heads
15. Continue on current, watering schedule (alternating every other day, at McNeil & Ute Park), due to Filtration Issue, at McNeil/Ute Park Irrigation Pump House, poor water flow into well
16. Clean up and remove debris, grass, rocks, etc., from Sand Volleyball Courts, at Holly Park
 - a. Dig and level sand within volleyball courts, to make playable
 - b. Replace the volleyball nets (Old Tennis Nets), on both courts
17. Replace outside Safety Lights, surrounding the Ute Park Concession/Restroom Building
18. Remove Graffiti, on East wall of MRD Storage Shed unit, at Cerise
19. Trim Ground bushes and shrubs, within the island, at the Northeast corner of the Aquatic Center parking lot
20. Fall Park Maintenance Projects
 - a. Dispense of any stumps or debris, left from the Evasive Species Removal Project
 - b. Spray the Tamarick Stumps, still in the ground, at McNeil & Ute Park
 - c. Remove any dead trees, around the McNeil Pond and near the Ute West outfield
 - d. Remove MRD Storage Shed, at Cerise, and move to McNeil Maintenance Yard
21. Complete Fitness Room Renovation Items – **Mike/Andy**
 - a. Install the Fitness Banners, on the South wall, above the entryways
 - b. Install the Wall Mounted Fan, along the North wall
22. Complete the CIP Projects and Purchases – **Mike**
 - a. Acquire estimate cost for Roof Repair/Replacement, above the Aquatic Center West Mechanical Room
 - b. Acquire price estimates, for the purchase of a replacement Pump/Motor, at McNeil/Ute Park Pump House
16. **Level of Service.** Level of service (LOS) numbers increased 1.25% from 2013, compared to 2012. This is good, but we feel short of the needed 2% increase to gain merit based pay salary increases. The BOD did pass a similar resolution for 2014's LOS numbers. They also consented to a minimum of 1.5% Cost of Living increase.
17. **Western slope debrief CPRA debrief.**
 - a. Schedule all staff meeting in January or February. Customer Service Training, Org. information Training, refine value statements. Similar to Fruita.
 - b. Attendance in conversational Spanish program: for key staff working with Latino population.
 - c. Tours of Fruita and Delta by MRD staff: prepare for facility management.
 - d. Alcohol at softball games

Thanks for your great contribution to our team. We continue to work together to improve our operation, which helps us serve more, better

Approval of 6.26.14 Board Meeting Minutes

A motion was made to approve the meeting minutes of 6.26.14 by Director Bynum, which was seconded by Director Pope. Without further discussion, the motion passed unanimously.

At 1:57 p.m. Director Pope made a motion to adjourn, which was seconded by Director Plantz. Without further discussion, the motion passed unanimously.

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, August 21st, 2014
Approved Unanimously at the 9.18.14 BOD meeting**

Board Members

Kylee Smith
John Pope
Barbara Bynum
Jason Ullmann
Mark Plantz
Mike Brown
Kevin Davis-Excused

Staff Members

Ken Sherbenou
Cos Sisneros
Justin Mashburn
Liz Gracesun
Tracie Rief
Miguel Lopez
Lorie Orme
Tom Thomas
Melissa Lords
Wade Ploussard
Tyler Morales
Lou Fay
Rick Bresett

Guests

John Elo
Bo Nerlin
Dave Orme
Trevor Harrison
Chuck Musgrave
Bob Nicholson
Marsha Hocevar
Wayne Quade
Ken Berendt
Julee Wolverton
Cub Carter
Fritz Behrhorst

Call to Order:

Board President, Director Pope called the August 21st, 2014 Board of Directors meeting to order at 11:36 a.m. Roll was taken, all Directors were present except Director Davis who was excused.

Open Forum:

Director Board President Pope recognized and presented a certificate of appreciation to Executive Director Ken Sherbenou. Ken has been serving the Montrose Community through the Recreation District for 4 years.

Staff Anniversaries

Ken presented a plaque to Melissa Lords for five years of service as well as certificates to Justin Mashburn for nine years and Tom Thomas for twenty-two years of service.

Employees of the Quarter

Part-time 1st Quarter, Lou Fay. 2nd Quarter, Tyler Morales. 3rd Quarter: Rick Bresett

Full-time: 1st Quarter, Miguel Lopez. 2nd Quarter. Cos Sisneros. 3rd Quarter: Cindy Marino

Volunteer: 1st Quarter, Brian Deines, Youth Sports in Soccer and Softball. 2nd Quarter, Trevor Harrison, everything. 3rd Quarter: Dave Orme, Hot Dog Chef of 15,000 Dogs.

Ken and Director Pope presented certificates of appreciation and Montrose Bucks to each person recognized. He and the board thanked them for their hard work, hours contributed and years of dedication to Montrose Recreation District and our community.

2015 BOD Meeting schedule and holidays

Ken presented the 2015 board meeting schedule and staff holidays to the board. A motion to approve the schedule was made by Director Bynum, which was seconded by Director Smith. Without further discussion, the motion passed unanimously.

Additional Appointment on CRC Citizen Oversight Committee

Rob Clapper turned in an application to serve on the CRC Citizen oversight Committee. Director Pope made a motion to accept the application, which was seconded by Director Plantz. Without further discussion, the motion passed unanimously.

Design Meeting #3 with Barker Rinker Seacat for the Community Recreation Center (CRC) and Field House

Ken handed out the results of about 80+ surveys completed from yesterday's meetings. In considering concept themes, Community ranked 1st and Water is Life ranked 2nd. Connection and History ranked the same, at #3. The most important and needed outdoor facilities ranking were as follows: Trails ranked #1, Multi-Purpose Fields, #2, Natural Areas, #3, Picnic Areas, #4, Pickleball Courts, #5, Basketball, #6, Tennis Courts #7, and Volleyball #8. Name preference for the new facility: Montrose Community Rec Center #1, Montrose Rec Center, #2, and Montrose Community Center #3. Preferred name for the entire site, Montrose Community Rec. Plex, #1, Other, #2, Woodgate Park, #3. The surveys affirmed very positive affirmation on implementing the Rec. Center plan and overwhelmingly recommended approving the 35% design set.

Chuck handed out the 35% design book. MRD has one week to review, and then give ideas, thoughts, questions and guidance to the Architect and Engineering team. This input will lead to the next step, Design Development, to get the plan to 65% design through a room by room design.

Julee Wolverton, landscape architect, reviewed the CRC site updates. Marsha Hocevar from Barker-Rinker-Seacat reviewed the interior design themes.

Director Ullmann made a motion to approve the general concepts at this 35% design subject to changes from MRD over the next week. Director Bynum seconded the motion. Without further discussion, the motion passed unanimously.

Committee Updates and Assignment

Outreach: Nothing new at this time.

Exec. Committee of Board: Met to make plans for the board meeting and reviewed topics on the agenda.

Administrative: None.

Foundation: The yard sale was a success, generating \$500 for the youth scholarship program. Ken and Lori Sharp continue working on grants, which is what is needed to make the enhanced plan happen.

Growth: Discussed during the Design Seminar #3.

Executive Director Update for Board of Directors (Items not already on the BOD agenda)

18. Marketing.

- **Fall Guide.** This was mailed 8.4 and distributed around Montrose to businesses. We invited the community to the CRC public meetings on Wednesday 8.20, at either 1pm or 7pm, at the Aquatic Center.
- **Newsletter.** August's had 773 opens (23%) and 69 click throughs. July's had 884 opens (27%) and 84 click throughs. June's had 962 (30%) and 165 click throughs.

19. CRC process

- Investment of Project Fund and Debt Service Reserve Fund. GK Baum will work with us to bid our re-purchase agreements. This will bring in about 35K in interest per year on the DRF and about 60K for the next two years on the project fund. We will engage with a re-purchase agreement with the selected bidder who gives the highest guaranteed rate of return. We'll do this separately on both the project fund and the debt reserve. We'll withdraw for project related expenses. Most public bonds and cops like ours engage in a repurchase agreement. Page 3 compares the various options. GK will put this out to bid for investors to take our project fund and invest it. They'll give a guaranteed rate of return in exchange. We are limited to around 5 withdrawals per month, which is well more than we'll need. The interest in both fund compounds. The collateral is treasuries and US agency securities; these are placed with a third party custodian. They are paid by the provider and give a weekly value. GK is a middle man to bid the re-purchase agreement; the winning bidder gives the highest rate of return as well as ensures acceptable conditions such as being able to withdraw the money according to our needs. GK drafts up a term sheet. Butler-Snow will be involved to approve this. They have already looked at this and approve it. The provider must demonstrate collateral to cover the worst case scenario of the provider becoming insolvent. This protects the MRD COP proceeds. We can expect .25% rate of return for project fund. We can expect 1.5% for DRF over 10 years. DRF interest income would be sent trustee to be applied in the base rental fund toward biannual payments. Page 7 has a list of potential providers; these providers focus on these types of contracts. Project fund withdrawals are limited by a minimum of 5000 and a limit on the number of withdrawals per year. The amount we withdraw at any given time does not matter. We can treat any leftover amounts in the project fund as an extra project fund, we can use it to reduce the principle. Also, Robyn asked Kim about allowable uses for excess money in the project fund. The only capital improvements you can use it on need to be at the new recreation center, so we cannot use the funds at the Field House.
- GK also shared with me the results of local investment. There were 7 orders for a total of 185K from Montrose County residents. GK Baum said this is highly unusual. They typically advertise the COP/bond sales and get nothing. This is a further demonstration of the soundness of the financing plan, the

strength of the investment and excitement in our community for the new recreation center. A full report is distributed today.

- The Woodgate sewer line expansion will be covered by the City as a part of the Woodgate road improvements and there contribution to our project for 2015.
- The Casias family again approached me about their moving. They are now worried about the CRC as a neighbor, more and more, as the plans take shape. They are considering selling in hopes a commercial business would want to re-locate at their ½ acre. Another viable option is a church. John indicated they would explore this. I again reiterated it'd be hard to justify a high cost per acre for their ½ acre relative to the 26 acres we acquired for less than 300K. We should keep this on our radar.
- Therapy RFP distributed. I also updated it and extended the deadline until October 3rd. We've had interest from several entities. We did hear a few responses from a smaller providers:

Hi Ken, Thank you for the information and the consideration of my clinic. This seems like a very expensive proposition for most clinics in Montrose at a time when our reimbursements are shrinking. My guess is the hospital, which already receives assistance from the community, is the only facility that could afford this venture. Can I ask what the community stands to gain from a clinic in the rec center? It would seem keeping private business out of a publicly funded facility would be a smart move.

Respectfully, Carolyn Packard, MPT

Hi Ken, Thanks for contacting me about the new rec center and including me as a potential bidder. I am not interested at this time and will keep my focus on my very small clinic/studio. Again I appreciate your interests and fair approach.

Sincerely, Pamela Benson, PT/Certified Pilates Teacher

Also, I came across another example of a very successful therapy clinic in a recreation center I thought I should share. It is in a YMCA in Colorado Springs, which is a more comparable market than Vail. In the message below from the YMCA Pikes Peak region CFO, he explains the elements of their very successful partnership. I computed what they are paying for 5 years, and extended it to 10 years to mirror our proposal. If their 5 year agreement was renewed to then be 10 years, they'd be paying \$547592 for a 1835 sq. ft clinic. It is so successful, the private therapy clinic wants to have a presence in all future YMCAs. The private provider is called Physiotherapy Associates; their number is 719.590.7777. They are a for profit entity.

From: Scott Christian [mailto:schristian@ppymca.org]

Ken, Boyd Williams asked me to share the following information with you. The YMCA of the Pikes Peak Region is currently leasing out space at our Briargate YMCA to a physical therapy provider. Key terms are as follows: 5-year agreement, 1,835 square feet, Starting monthly rent of \$3,750 with 2.0% increase each year, Early termination with 90 days notice (either party after 3 years), Facility expenses (utilities, taxes, maintenance) paid by YMCA, Lessee is the exclusive provider of physical therapy in the building, Lessee's guests and invitees have right to use all facilities and equipment related to physical exercise at no additional charge, Lessee's employees receive membership to facility. Please let me know if you have any questions or need more information.

Scott Christian, CFO/VP of

Finance, YMCA of the Pikes Peak Region

20. Grants/Development

- Strategy for grant funding is evolving. We want to wait until mid-August to figure out how much extra we'll need for the enhanced plan. We'll then approach DOLA. We'll be applying to DOLA for a 1.2-2M grant request which would enable the completion of the facility enhancement plan on the CRC. This includes a larger gym, larger lap pool and a larger walking track.
- Paths to Parks: concept paper due in October. The most favored route is option B, except we'd go around the north side and then on the west side of Home Depot. Assuming cooperation from Home Depot and 1 property owner, we'll be in a position to go after this grant. A schematic design cost estimate is coming from Delmont.

places Cindy takes us to hike. And she always takes such good care of us.. makes sure we take breaks and sets a good pace for all of us. Not to mention the wonderful photos she takes and shares with us. An added bonus for me was finding out at the annual health fair that my lung function has improved. After looking at my results.. the person said "you must walk or hike!". Joining the '50 Plus' activities is the best thing I've ever done for myself. I'm looking forward to many more years of fun and adventure with Cindy. Mr. Sherbenou, You are certainly welcome to share my note with the Board. Thank you for your kind reply. I look forward to the exciting future of MRD. Many thanks, Barbara Newberry, barbaranewberry@gmail.com

28. Western slope debrief CPRA debrief.

- a. Schedule all staff meeting in January or February. Customer Service Training, Org. information Training, refine value statements. Similar to Fruita.
- b. Attendance in conversational Spanish program: for key staff working with Latino population.
- c. Tours of Fruita and Delta by MRD staff: prepare for facility management.
- d. Alcohol at softball games in the Ute parking lot. Tom, Coz, Justin and I recently had a conversation with the City about allowing beer in the parking lot during games, which was allowed about 30 years ago. The City is receptive and we are likely going to pursue this.

29. Maintenance Updates from Coz.

Tuesday, August 19, 2014, Shared Services Maintenance Meeting with Thordy Jacobson & Mike Lopez

1. Ongoing Program Preparation of Youth & Adult Athletic Fields and Facilities – **Andy**
 - a. Maintain softball fields, at Ute Park, for Fall Adult Softball Season – paint lines & infield dirt prep – beginning, Tuesday, August 19th - **Dylan**
 - b. Clean restrooms, pick up trash & dispose of trash, etc., at all outdoor district facilities – **Dylan**
 - c. Prep McNeil Fields & Holly Park for Fall Youth Soccer Program – by August 29th
 - i. Move and Set Soccer Goals, for practices and games
 - ii. Paint Soccer Field Lines
2. Move the pile of extra Infield Material, to the West, along side of the Soft Trail, accessible to McNeil & Ute Park – **Andy**
3. Complete the painting of the Outdoor Slide metal structure and stairway – **Mike**
4. Repair pool deck lockers – order parts, as needed – **Mike**
5. Any Pool mechanical/equipment issues, W/Chlorinators/Feeder, Pulsar Units, Solenoids, Pumps? – **Mike**
6. Clean up and remove debris, grass, rocks, etc., from Sand Volleyball Courts, at Holly Park – **Mike/Andy**
 - a. Dig and level sand within the volleyball courts, to make playable
 - b. Add more sand to both Sand Volleyball Courts – **Thordy**
 - c. Replace the volleyball nets (old tennis nets), on both courts
7. Install the fitness banners, on the South wall (above the entryway), of the Apex & Omni Rooms – **Mike**
8. Install the Wall Mounted Fan, along the North wall, of the Apex & Omni Rooms – **Mike**
9. Place a Locking Gas Cap, on the MRD Van, to prevent any vandalism – **Mike**
10. Complete the CIP Projects and Purchases (what are we doing with these items, in 2014?)– **Mike**
 - a. Electricity Extension for McNeil Fields – \$3,000 budgeted – **Justin**
 - b. Purchase a backup replacement Pump/Motor (10 hp), for McNeil / Ute Parks - \$6,000 budgeted
 - c. Repair / Replace Roof, above the West Mechanical Room - \$10,500 budgeted (request estimates)
11. GOCO White Water Park, River Trail & Field Renovation Project
 - a. Install Sensory Playground Equipment, at McNeil Fields (Community Build Day) – **Wade**
 - b. Install two (2) eight foot Picnic Tables and one (1) Trash Receptacle, at McNeil Fields – **Coz**
 - c. Install Exercise Equipment, along 10' Wide Pedestrian Trail, at McNeil Fields/Ute Parks – **Ken**
12. Annual Pool Maintenance Shutdown (**See Attached Sheet**) - September 2 thru 14 – **Mike/Andy**
13. Status of Repair on electrical issue with irrigation system at the Aquatic Center grass turf area?
 - a. Unable to locate damage on the electrical line – temporarily, hook up into school district electrical power source
 - b. Dig new Trench, relocate & replace electrical line, going to Aquatic Center irrigation pump
14. Refurbished Holly Park Irrigation Pump and re-installed – Done, Monday, August 18th
15. Woodgate Property canal water issue, due to moss build up and causing water to back up in the canal

- a. The water is leaching through the ditch bank, and may cause flooding of field
- b. Follow-up with Uncompahgre Water Users, Ditch Rider, Dennis – **Mike & Coz**
- 16. Continue ongoing parks turf irrigation, weed trimming, and mowing, at McNeil, Ute & Holly Parks, Cerise Park and the Aquatic Center turf
 - a. McNeil / Ute Park irrigation filtration system repair – Fall Project – **Thordy/Mike/Coz**
 - b. Adjust or replace sprinkler heads, as necessary, to address any dry spots on grass turf
 - c. Reseed Grass Turf Areas and apply straw netting, at McNeil Fields, following Fall Youth Soccer
- 17. Spray the Tamarack stumps, still in the ground, near the McNeil pond and surrounding Ute Park
- 18. Remove and dispense of any stumps, dead trees and debris, left from the Evasive Species Removal Project, last Spring
- 19. Status of the repair on the Jacobson Mower, used for mowing MRD grass turf
- 20. Remove Graffiti, on East wall of MRD Storage Shed, at Cerise, and move to the McNeil Maintenance Yard
- 21. Trim ground bushes and shrubs, within the islands, at the Aquatic Center parking lot
- 22. 2015 Proposed Capital Improvement Projects (CIP) & Capital Equipment Projects (CEP) Items

MONTROSE RECREATION DISTRICT
Fall Aquatic Center Pool Maintenance Closure
September 2 – 14, 2014

Maintenance Staff – Miguel, Andy & Dylan

- 1. Drain Main Pool and Power Wash – beginning Tuesday, September 2
- 2. Acid Wash Main Pool Floor and Walls
- 3. Refill Main Pool, heat to 84 degrees, and balance chemicals
- 4. Acid Wash Main Pool Deck, at the same time Main Pool floor and walls, is being done
- 5. Drain Therapy Pool, Scrub and Clean with Dish Washing Soap
- 6. Repair Therapy Pool Plaster, where necessary
- 7. Repaint Red Lines, on Therapy Pool Floor
- 8. Refill Therapy Pool, heat to 97 degrees, and balance chemicals
- 9. Drain Hot Tub, Scrub and Clean with Dish Washing Soap
- 10. Refill Hot Tub, heat to 102 degrees, and balance chemicals
- 11. Re-grout Main Pool Floor / Wall Racing Lane Lines
- 12. Power Wash, Scrub and Clean, Tuff Coat Finish in Men's and Women's Locker Rooms, on Floors & Walls
- 13. Repair Tuff Coat Finish, throughout Men's and Women's Locker Rooms, where necessary
- 14. Power Wash, Scrub and Clean, Coordinators Office, Equipment/First Aid Room and Lifeguard Room Floors and Walls
- 15. Re-do Blue Tuff Coat Boarder, surrounding Main Pool , on deck
- 16. Paint Men's & Women's Locker Room Walls, Hallway and Pool Lobby (Green)
- 17. Repair the Showers, in the Men's and Women's Locker Rooms – as necessary
- 18. Repair the West Diving Board Railing
- 19. Repair South Door, to the Equipment/First Aid Room, near the Men's Locker Room
- 20. Repair (Wire Brush Rust off Doors) and Re-paint Doors, leading into the Equipment and Mechanical Rooms – as necessary
- 21. Service or Repair/Replace any pool mechanical equipment, i.e., the Acid Pump, Pulsar Units, Solenoids, etc., to the Main Pool or to the Therapy Pool – as necessary
- 22. Service the Motors to the Aquatic Center Exhaust Fans, throughout the Aquatic Center, i.e., lube, grease, etc.
- 23. Service the FC & HR Units, Boilers, etc., i.e., lube, grease, change out filters, etc.
- 24. Service the Heating/Air Conditioning Units, to the Community Center (dry side)
- 25. Replace all broken, chipped or discolored Ceiling Tiles, throughout the Aquatic Center Locker Rooms, Lobbies, etc.
- 26. Clean Light Fixtures and Replace Light Bulbs and Batteries to Light Fixtures, Emergency Exit Signs, Alarms, etc., throughout the Aquatic Center
- 27. Clean all Exhaust Vents, on the Pool Deck and above the Aquatic Center Outdoor Balcony
- 28. Re-Gel Coat Indoor Slide and seal any leaks, with aquatic sealant
- 29. Replace and Repair all Deck Locker Locks and Keys, on Main Pool Deck – as necessary
- 30. Refurbish Duramax Hammerhead Vacuum (send into CEM, for servicing, if necessary)

31. Re-stock Custodial Cleaning Supplies, in Pool Storage Room

Maintenance Supplies needed for Pool Closure

1. Locker Room Tuff Coat Paint and Speckle Finish Paint
2. Blue Tuff Coat Paint, for Boarder on Main Pool Deck
 - a. Need two (2) Belt Sanders and Two (2) Hand Sanders, with plenty of sanding belts and supplies
 - b. Need Duct Tape and Cutters, to tape off all the stainless steel, along the main pool boarder
 - c. Need Masking Tape and Paper, to tape off Trim and around Mirrors and Counters, in the Locker Rooms
3. Paint for Men's and Women's Locker Rooms (6 Gallons)
4. Ceiling Tiles, for Locker Rooms, Lobbies and throughout Aquatic Center (Box of 8 Tiles)
5. Need Light Bulbs and Batteries, for Light Fixtures, Emergency Exits, Alarms, etc., on the Main Pool Deck, hallways, and locker rooms

Aquatic Staff – Liz, Melissa & Mauricio

1. Disinfect all Aquatics Equipment (Flippers, Kickboards, Water Fitness Waist Belts and Bar Bells, etc.)
2. Replace Backboard Strips and Head Pieces, if necessary
3. Clean all Stainless Steel, throughout Pool Deck
4. Apply Protective Wax (Gel-Coating), on the Indoor and Outdoor Slides
5. Clean and disinfect the Shower Curtains, in Women's Locker Room and Family Changing Room, with Baking Soda Solution
6. Clean out all Patron Lockers (Put up Signs, for Patrons to empty their Lockers, by August 29)
7. Clean all Interior and Exterior Glass Windows and Doors
8. Clean and Re-organize Storage Closets, on the back pool deck – Ask Marlins, Aerobics Instructors, Aquatic and Maintenance Staff, to help
9. Clean, Scrub and Power Wash Pool Lobby Floor Tile
10. Apply Sealant to Pool Lobby Floor Tile
11. Re-do Stenciling around Main Pool Deck
12. Automatic / Hand Vacuum, Main Pool, Friday, September 12
13. Clean and Shampoo Carpet Floors, in Administrative / Programmers Hallway / Offices and in the Main Lobby, if necessary
14. Clean and Strip Wax Floor, in the Aquatic Center main hallway, near Apex and Omni Rooms
15. Re-Wax Aquatic Center main hallway floor (3-4 coats)

Winterize Outdoor Pool – Miguel & Andy

1. Drain and Clean, Outdoor Pool – Prior to Friday, September 25
2. Winterize Outdoor Pool
3. Clean and Winterize Outdoor Slide and Flume
4. Winterize Outdoor Slide Motor / Pump and Check Valve
5. Remove and Winterize all Splash Pad Play Features
6. Remove all Outdoor Pool Shade Structures – Prior to the Black Canyon Sprint Triathlon (September 27th)
7. Storage of Lounge Chairs, at McNeil Storage Unit
8. Install Outdoor Pool Safety Cover

Approval of 7.7-9.14, 7.17.14, 7.23.14 and 8.15.14 Board Meeting Minutes:

A motion was made to approve the meeting minutes stated in the agenda by Director Pope, which was seconded by Director Bynum. Without further discussion, the motion passed unanimously.

Request for Executive Session

Director Pope made a motion to enter into Executive Session. He stated 'I make a motion Under C.R.S. Section 24-6-402 (4)(f), executive session to discuss personnel matters related to full time staff compensation. The motion was seconded by Director Bynum. Without further discussion the motion passed unanimously.

At 2:46pm, Director Ullmann made a motion to leave executive session, which was seconded by Director Brown. Without further discussion, the motion passed unanimously. Director Pope stated the board did not deviate from the stated purposes of the executive session.

At 2:47, Director Pope made a motion to adjourn, which was seconded by Director Brown. Without further discussion, the motion passed unanimously and the meeting adjourned.

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, September 18, 2014**

Approved Unanimously at the October 23, 2014 BOD Meeting

Board Members

Kylee Smith
John Pope
Barbara Bynum
Jason Ullman
Mark Plantz
Mike Brown
Kevin Davis-Excused

Staff Members

Ken Sherbenou
Cos Sisneros
Justin Mashburn
Liz Gracesun
Lorie Orme
Tracie Rief

Guests

Steve Wood
Bo Nerlin
Wayne Quade

Call to Order

Board President, Director Pope called the September 18, 2014 Board of Directors meeting to order at 11:38 a.m. Roll was taken. All Directors were present except Director Davis, who was excused.

Open Forum

There was no public comment.

Staff Anniversaries

Ken Sherbenou, Executive Director, recognized Lorie Orme, Internal Services Specialist, with a plaque for her 15 years of dedicated service to Montrose Recreation District. Wade Ploussard, Recreation and Marketing Leader, was unable to attend the meeting today. Ken still recognized Wade for 7 years of service.

Design Meeting #4 with Barker Rinker Seacat for the Community Rec. Center and Field House

The scheduled meeting was continued yesterday with Haydon Building Corp staff members Cub Carter and Fritz Behrhorst. Chuck Musgrave and Keith Hayes were unable to attend, and the workshop was rescheduled for next week. Ken briefly reviewed a few changes that be made to the design. This includes the front lobby will be opened up more so that you one can view the gym more easily from the lobby. Ken reviews the appraisal for the piece of ground next to the MRD Woodgate property. The northern parcel was appraised at \$50,000 and the southern parcel at \$35,000. The total acreage is 7.2 acres but only a certain percentage is buildable, 2.5 acres on the north and 2.1 acres on the south. The appraisable cost was split with the land owner. Ken's recommendation to the board is to approach the land owner and make an offer on the parcel of ground and contingent on the city sub dividing this. If she does accept this offer, MRD would need to complete a supplemental budget.

A motion was made by Director Bynum to make an offer for the southern portion of the parcel currently owned by Dee Luckenbill for \$35,000 and agree to pay the cost to subdivide the land up to \$5,000, for a total cost not to exceed \$40,000. The motion was seconded by Director Ullman. Without further discussion, the motion passed unanimously.

Executive Director Update for Board of Directors (Items not already on the BOD agenda)

(I emailed this on Sunday 9.14; the text in *italics* is all that has changed)

30. Marketing.

- **Fall Guide.** This was mailed 8.4 and distributed around Montrose to businesses. Online registration is increasingly strong as patrons get in this habit.
- **Newsletter.** September's had 819 opens (25%) and 69 click throughs. August's had 773 opens (23%) and 69 click throughs. July's had 884 opens (27%) and 84 click throughs. June's had 962 (30%) and 165 click throughs.
- **Winter Guide.** It is Jason's turn to write it and he agreed. Please send to me by 1st draft of due 10/17, Friday at 3pm
 - a. **Potentially re-naming 50+ starting with the winter guide.** Here is a message from Cindy when I asked her about changing the label: *Hi Ken, I am fine with renaming 50+. I heard the following story on NPR awhile back. It seems like Active Older Adults might be best. It is hard to come up with something that people like ☺*
<http://www.npr.org/2014/07/08/329731428/npr-poll-reveals-despised-and-acceptable-terms-for-aging>. -Cindy

- 31. Board Packet.** Is it helpful to send over pieces of the board packet before the full packet is ready to give more time for review or should I focus on only sending it over when it is completed in full?

32. **Board Member Contribution to MRF.** *Most grant applications are asking, what percent of board members gave to the MRF in the past year? This includes MRF and MRD board members.*
33. **Board-Staff retreat and events.** *Retreat in the fall? John Barnholt and Chuck help run staff/board workshops on prepping us for operating a full rec. center as well as host more events like visiting Fruita and other nearby rec. centers.*

34. **CRC process**

- John Elloe, Director Bynum and I looked at the views from the DMEA bucket truck, to visualize what the views will be like from the 2nd floor of the CRC. The views are great; nearly every significant geological formation visible from anywhere in town is visible from the CRC 2nd level. This includes, starting with looking south, counter-clockwise, the entirety of the San Juans, the Cimarron's, Buckhorn, the Adobes, Red Rocks, the Gorge, Flattop, the Grand Mesa, the Uncompahgre Plateau, the Hogback (Sunset). The biggest worry in my mind was the effect of Walmart. From the 2nd floor, looking west, you of course see the Wal-Mart roof. However, it is trumped by the view of the Hogback including the trees that line the summit. This further affirmed that our site is great for the CRC!



- Organization Chart with the CRC online. I discussed the proposed organizational chart first with Coz, then with John Barnholt and then with the Executive Committee. I plan to put two of the three new full time positions in the 2015 budget.
- Investment of Project Fund and Debt Service Reserve Fund. To maximize the interest earning potential of the Debt Reserve Fund, we need to establish an investment policy. This authorizes MRD to enter into a re-purchase agreement for a period of 10 years on the Debt Reserve Fund. This will coincide with the call date on the COPs, and is a good time to potentially bid out the re-purchase agreement once again. We've worked closely with GK Baum on creating this and in working to achieve the highest possible interest rate on both the re-purchase agreement for the Debt Reserve Fund and the Construction Fund. GK Baum is working with us to bid our re-purchase agreements, which will happen September 24. This will bring in about 35K in interest per year on the DRF and about 60K for the next two years on the project fund.
- Schedule and Content for September 17 & 18 Design Workshops.
 Wednesday Sept. 17
 11am to 12pm: Citizen Oversight Committee
 12pm-5pm: Growth Committee
 12pm-1pm: Construction Budget (work through lunch)

1pm-2pm: Site discussion
2pm-5pm: Dry space and FF&E
5pm-7pm: Working Dinner with Ken

Thursday Sept. 18

8:00am to 11am: Staff Focus Group Meeting (MRD staff team, please note the new day)

11:30am: Board Meeting

Questions for citizen oversight committee: September workshop

Overview of current design and plan.

Discussion of cost estimates from Fritz and grants with Lorie.

Recommendation to the board on deciding to pursue regular vs. enhanced: provide in November or December.

Brief overview of financing for project: 30 year budget.

Questions for staff: September workshop

Overview of current design and plan. Discussion of cost estimates from Fritz.

Divide into smaller groups to focus on the design of certain areas of the facility: aquatics, front desk, gym/fitness, games.

Discuss items in the Owner's Decision Matrix.

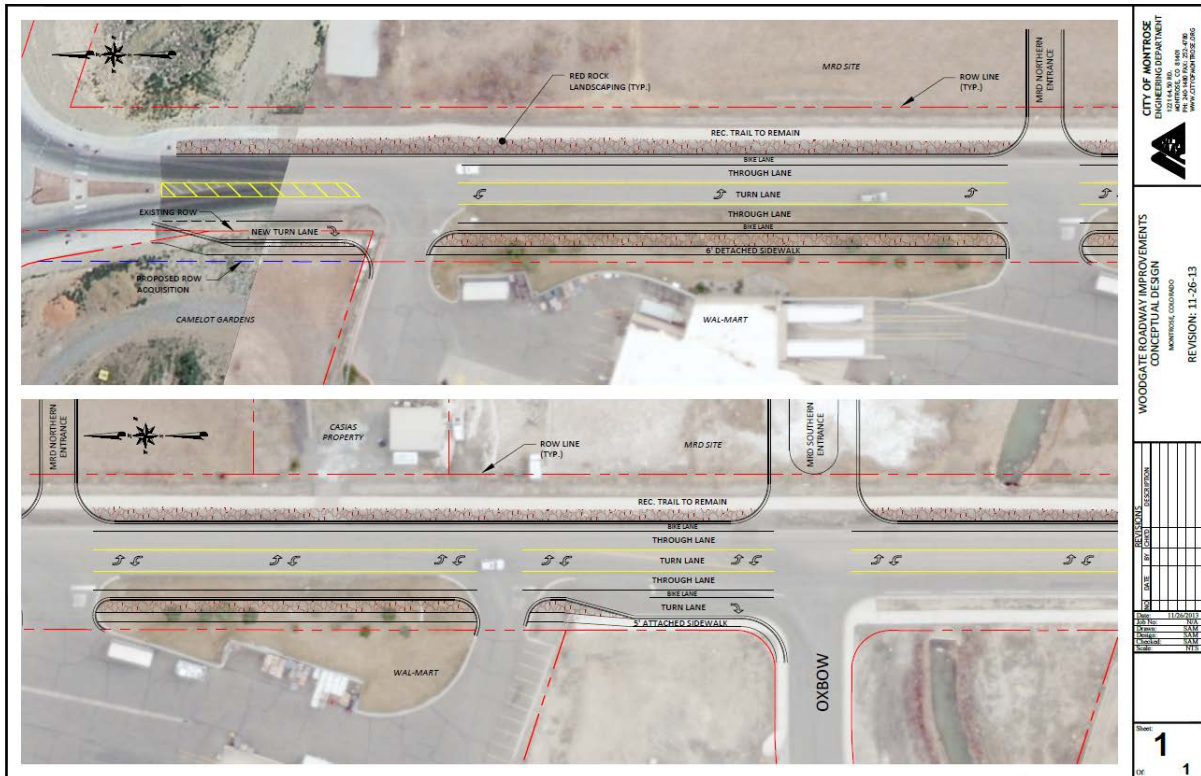
- Update on Woodgate Road Project:

Email from Ken to Haydon: John and I had a coordination meeting recently with the City on the Woodgate road project. Their plan is to bid out the project in early 2016 and finish the road widening, curb, gutter and sidewalk by the time the CRC is to open. I told them August 1st, 2016 is our projected opening date. This makes construction of the CRC more logistically complex. Although this is true, I really like their overarching goal of when the CRC opens, we have a road that can handle the increased traffic and patrons and the general public does not have to deal with the inconveniences brought with additional construction. During the campaign for the CRC, many expressed concern about the increased traffic on Woodgate that the CRC would bring. A close by neighborhood, Otter Pond, was particularly vocal and concerned. One of the ways the City supported our effort was to respond by saying the City would widen the road and construct curb, gutter and sidewalk to handle the increased traffic. They estimated the cost to be 800K, a price they'd pay out of their 2016 CIP budget. If the site was privately developed, that developer would be on the hook for paying for those improvements. We openly advertised this during the campaign as way a key entity in town, the City, was supporting the project and encouraging the passage of the tax increase we needed to make the project happen. I mention all of this because we really need to work collaboratively with the City on this and follow their lead on the Woodgate Road construction schedule. Even if it makes the CRC construction more logistically challenging, we'll need to work with and around it. Also, the City did mention that construction traffic would likely be routed from Townsend (550) to Oxbow, into the main entrance to the CRC site. This will hopefully minimize the effect of the road construction on the CRC construction.

Response from Fritz:

Thanks for this info. Cub and I discussed the coordination of the roadway construction and making sure we are getting with the city folks. I think it makes a lot of sense to complete the road and CRC construction at the same time. It gets all of the disruption done and the same time, and will be easier on the neighborhood. We will just have to coordinate access with the contractor. We did a very similar project with major roadway construction adjacent for a large park we did recently (Jack was the super). We provided a laydown area for the road contractor and made sure there was good understanding of the interface between the two projects. However it works out, we can accommodate it.

Here is the current concept design for Woodgate Road from Scott Murphy with the City:



- CRC Financing breakdown (original).

Sources in the project budget include:

Proceeds for Community Rec. Center COP financing
(not including 2M used to finance the Debt Reserve Fund) \$25,450,452

Goal for fundraising and grants (capital campaign) \$ 1,300,000

Total \$26,750,452

Uses include:

Total Project Cost, CRC and FH (more detailed and accurate cost estimates
coming from Construction Manager Haydon) \$25,450,452

CRC Enhancements: 11 total lap lanes, 3 total middle
school court gyms, double the size of the walking track (all dependent on grant funds) \$ 1,300,000

Total \$26,750,452
- CRC Financing breakdown (updated).

CRC and FH Budget \$25,450,452

Goal for fundraising and grants (capital campaign) \$ 1,673,461

Total \$27,123,913

Uses include:

Total Enhanced Facility and Site Development Cost, CRC and FH (updated budget cost
from Construction Manager Haydon), with therapy: \$24,421,598

Other Development Costs \$2,702,315

Total \$27,123,913

I upped our grant goal to 1.6M, which I wanted to do anyway. I believe this is very doable in grants (so long as DOLA comes through in April), especially given the conversations I've had in the past few days. Daniels advised us to apply for a 500K. They'll notify us in November, which is right before we'll need to make the decision about enhanced vs. regular. Here is the draft budget to get to at least 1.6M in grant funds:

FH and CRC

Cost

24,421,595 Haydon enhanced plan estimate

CRC and FH

2,702,315 Other development costs

=27,123,910 Total anticipated construction cost

4% 1,013,063 Owners contingency

=28,136,973 Total budget with contingency

Revenue

25,450,000 COP financing

1,086,973 MRD reserves

1,600,000 capital fundraising goal

=28,136,973

CRC

Cost

23,334,625 Haydon enhanced plan estimate CRC and FH

2,702,315 Other development costs

=26,036,940 Total anticipated construction cost

4% 1,013,063 Owners contingency

=27,050,003 Total budget with contingency

Revenue

25,450,000 COP financing

1,600,000 capital fundraising goal

=27,050,000

Source	Amount
Gates	50000
DOLA	1200000
Boettcher	75000
El Pomar	50000
Daniels	500000
Banks	15000
One Duck at a time	10000
Service Clubs	2000

MRF and MRD, miscellaneous	50000
Colo. Health Foundation	20000
MCF	2500
Total Grants and Fundraising	1974500
minus projected 20% shortfall	394900
Total Grants and Fundraising	1579600

- Cost opinion contained in Haydon's proposal for the 78,600 square foot enhanced CRC, not including the therapy clinic, was \$23,769,001. This includes facility construction and site development. An additional \$2,702,315 is budgeted for A & E (\$1,512,349), FFE and other fees). This brings the total to **\$26,471,316**. I've asked Haydon to also include the therapy clinic in their updated cost estimates they are presenting today. We've been asked to get more examples if possible. I emailed the Directors in CPRA and gave seven examples of therapy clinics in rec. centers: Gypsum, Pueblo YMCA, Briargate YMCA in Colorado Springs, Westminster, Windsor, Littleton (Foothills P/R) and Wheat Ridge. Again, our best model right

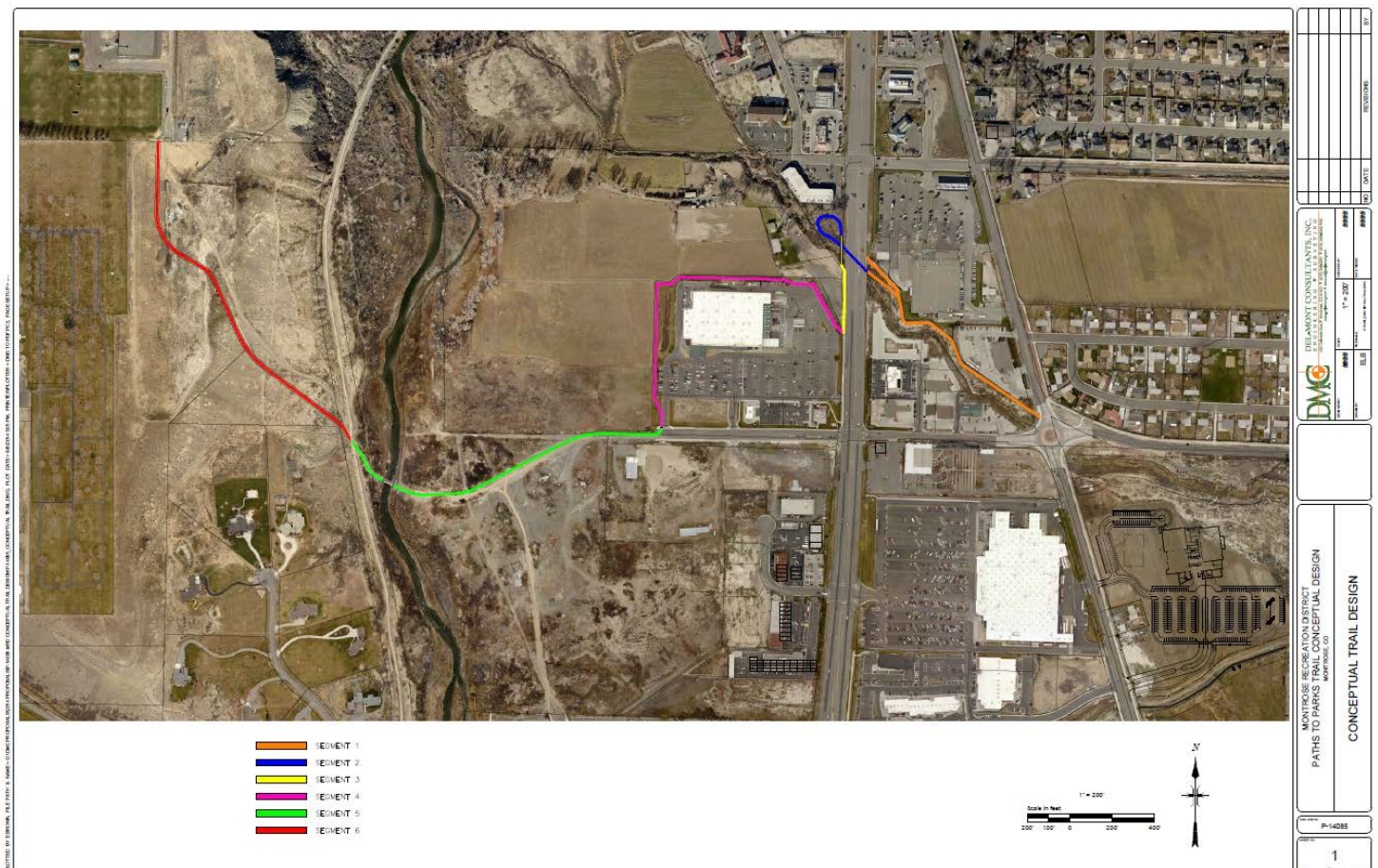
now for the therapy clinic is the Briargate YMCA in Colorado Springs. Key terms are as follows: 5-year agreement, 1,835 square feet, Starting monthly rent of \$3,750 with 2.0% increase each year, Early termination with 90 days' notice (either party after 3 years), Facility expenses (utilities, taxes, maintenance) paid by YMCA, Lessee is the exclusive provider of physical therapy in the building, Lessee's guests and invitees have right to use all facilities and equipment related to physical exercise at no additional charge, Lessee's employees receive membership to facility. Please let me know if you have any questions or need more.

- Two months of sales tax collection. Note from Drew Setterhorn with the Montrose Daily Press: I received the City of Montrose July Sales and Use Tax Report, which includes a column showing the tax dollars collected through the 0.3 percent tax to support the new community recreation center. The figures listed for June and July are \$124,454 and \$141,884, respectively. I'm just curious if these figures line up with the expected revenue from the tax as discussed prior to the ballot issue being enacted. The city's total collected sales and use tax figure shows a 17.9 percent month-to-month increase over 2013 — with an accompanying 19.5 percent budget variance, I would interpret that data to mean the city had collected more tax revenue than it had anticipated, at least for this month. I'm also curious about when the decision will be made regarding which plan will be built: the regular or enhanced.
My response: We did not budget monthly, just annually. For 2014, in our 30 year budget, we expected to collect \$667,573 in sales tax revenues. Judging by the initial numbers we have for just June and July, our projection seems like it is accurate and conservative. This is consistent with my refrain to you: 'in our Community Rec. Center finance plan, we worked to under-promise so we can over-deliver'. Our first finance payment is due November 15th in the amount of \$641,029. MRD scheduled a ramping up of payments for the first few years meaning our payments are smaller in those first few years. Once we're paying our average annual payment of 1.9M, we've budgeted to use about 600K of revenues from existing MRD revenue streams. Right now, our Construction Manager is working diligently on further drilling down the cost estimates based upon the 35% schematic design the architect and engineer team recently completed. After we get confirmation from the Construction Manager on the likely cost difference, we'll be applying to Daniel's Fund, El Pomar, the Montrose Community Foundation, Gates, DOLA, Boettcher, and a few others. As grants hopefully come in, I'll be comfortable recommending a decision to the MRD Board. Thus far our architect and engineer team has been great and willing to develop two plans, but when we move into the drafting of Construction Documents, we'll need to make a final decision. In short, this will be sometime between December to February.

35. Grants/Development

- Strategy for grant funding is evolving. We want to wait until mid-August to figure out how much extra we'll need for the enhanced plan. We'll then apply to DOLA, Daniels El Pomar, Gates, Boettcher, the Montrose Community Foundation, Rotary and Altrusa. We'll be applying to DOLA for a 1.2-2M grant request which would enable the completion of the facility enhancement plan on the CRC. This includes a larger gym, larger lap pool and doubling the size of the walking track. Also, I believe we should also add the therapy clinic to the enhanced plan depending on how the numbers come out.
- GOCO Funding Water Sports Park, River Trail and Field Renovation. Haynes was selected as the general contractor to build the water sports park and the river trail. The water sports park was over budget; MRD's improvements were all under budget.
- Paths to Parks. The concept paper is due October 1st. Our preferred trail alignment is decided (see below). The only potential change is if Home Depot will grant an easement to go around the north side of their building. If not, we'll route the path south and then put a bike lane in at Ogden. The City agreed to split the cost of conceptual design. The cost is \$14,500 plus an extra \$600 to update our phase II CRC park development. We will add this onto MRD's current scope for the

CRC and Field House, pay this cost, and the City will reimburse MRD. We plan to pay this out of our regular consulting budget. So our cost will be \$7750. If we are invited to a full proposal, we will know by December. I strongly believe if we complete the concept design and engineer's opinion of cost proposed by Delmont in conjunction with the rest of our A & E team, we stand a very good chance of being invited to a full application. I think this then justifies completing final design and engineering between December and March, when the full application is due. This would also address the concerns of the engineers about applying for a grant when the project budget and design is not known, which is very understandable. Completing the final design would achieve shovel-ready status as well as making us all the more competitive. As a reminder, in the regular Local Parks and Outdoor Recreation (LPOR) cycle that we earned the grant for the Water Sports Park, Trail and Ute/McNeil Renovation project, the funding rate was less than 20% of applications. LPOR is also capped at a maximum grant of 350K. Compare this with Path to Parks, where the maximum grant is 1M. This special opportunity grant has two cycles, 2014 and 2015, and likely won't come back for several years. In 2014, where the strongest projects earned funding, the funding rate was 60% (\$4M granted of \$6.7M requested). Although those not funded in 2014 will likely be resubmitting stronger projects after getting grant reviewer feedback, the best projects were funded in 2014. I believe this makes it more likely that the 2015 will be less competitive than 2014. Additionally, we have a very strong project. We'd connect the new Community Recreation Center, to the backbone of the trail system, the River Trail, to the epicenter of the Park system, Baldrige and Sunset. We'd be overcoming the barrier that divides 85% of the City's population from the best and most extensive parts of the trail and park system, and the Rec. Center parking lot would become the most utilized trailhead in town.



36. 2015 Budget. The first draft of the 2015 Budget will be provided to the Board at the 10.23.14 meeting. The first draft from staff is due to Ken by 10.3.14. Staff is working on this now. I'll email out YTD numbers for 2014 to we're using.

37. Concessions RFP.

This was distributed 7.30.14 to all caterers in town and to those who expressed an interest last year. John Pope, Justin and I served on the review committee and then make a recommendation to the board at the September board meeting. One response was received from Big Head BBQ. John Pope, Justin and I met to discuss the proposal.

Message from Justin to Steve Wood, of Big Head BBQ.

Hey Steve,

Ken, John Pope and I met this morning to discuss the RFPs for the concessions operation next year. We liked his proposal and asked for some clarification on a couple of items before finalizing it.

☐ Would Big Head still offer snow cones, candy bars, soda, water and Gatorade next year in addition to the menu items you listed in the proposal? Steve said yes.

☐ Would food be cooked and prepared in the concession stands or would it be prepared offsite and simply served out of the stands? Steve said it

☐ What upgrades would you foresee the health department requiring in order for you to use our concession stands (Sinks, commercial refrigerator etc.)? Steve said the health department usually allows a license at one site to transfer to a new operator. Justin is checked with Jim Austin at the County Health Department on this.

☐ If MRD were only able to upgrade one of the concessions stands in 2015 would you be able to use your food truck in place of the other stand? Steve said yes, and that he'd use his food truck at Ute if we went this way.

☐ Would you be able to come to our next Board of Directors meeting on Thursday, Sept. 18 at 11:30 at the Del Mont Consultants Offices to answer any questions our BOD may have? Steve said yes.

38. Maintenance Updates from Coz.

Shared Services Maintenance Meeting with Thordy Jacobson & Mike Lopez, week of 9.16.14

1. Ongoing Program Preparation of Youth & Adult Athletic Fields and Facilities – **Andy**
 - a. Maintain softball fields, at Ute Park, for Fall Adult Softball Season-thru October 8
 - b. Order replacement teeth, for the Diamond Demon – **Coz**
 - c. Maintain McNeil Fields & Holly Park, for Fall Youth Soccer League Games-thru October 18
 - d. Clean restrooms, pick up trash & dispose of trash, etc. at all outdoor district facilities
2. Replace the Volleyball Nets (old tennis nets), on the Holly Park Sand Volleyball Courts – **Andy**
3. Complete the Painting of the Outdoor Slide metal structure and stairway – **Mike/Andy/Dylan**
4. Complete the repairs on the Pool Deck Lockers – **Mike**
5. Repair the South Employee Entry Door, into the Aquatic Center Building – **Andy**
6. Remove or paint over, the graffiti, on the outside wall, near the East entryway to the Aquatic Center – **Mike**
7. Repair the Rowing Machine, on the Pool Balcony Fitness Area – **Mike**
8. Install the fitness banners, on the South wall (above entryway), of the Apex/Omni Rooms – **Mike**
9. Install the wall mounted fan, along the North wall, of the Apex / Omni Rooms – **Mike**
10. Place a locking gas cap, on the MRD Van, as soon as possible, to prevent vandalism – **Mike**
11. Winterize the Outdoor Pool – Prior to the BC Triathlon, September 27th – **Mike/Andy**
 - a. Drain and Clean, the Outdoor Pool
 - b. Clean/Winterize and remove the Flume
 - c. Winterize the Outdoor Slide Motor / Pump and Check Valve
 - d. Remove all the Splash Pad Play Features, and place in storage, for the Winter
 - e. Remove all Outdoor Shade Structures, and place in storage, for the Winter
 - f. Place all Lounge Chairs, into storage, at the McNeil Storage Unit
 - g. Install the Outside Pool Safety Cover
12. Repair / replace the roof, above the pool's West Mechanical Room – Beginning September 22nd – **(Work to be completed by Frasier Home Improvement)**

13. GOCO White Water Park, River Trail & McNeil/Ute Parks Renovation Projects – Fall Timeline
 - a. Install Sensory Playground Equipment, at McNeil Fields – Community Build Day, Saturday, October 25 – **Wade**
 - b. Install two (2) eight foot Picnic Tables and one (1) Trash Receptacle, at McNeil Fields – **Coz**
 - c. Install Exercise Equipment, along 10' Wide Pedestrian Trail, at McNeil Fields/Ute Park – Spring 2015
14. Host the Black Canyon Sprint Triathlon – Saturday, September 27 (**Refer to Kevin D. Handout**)
 - a. Borrow traffic cones, from the City, for the instillation of the barricade
 - b. Ask the City to sweep & clean Aquatic Center Parking Lot
15. Continue ongoing parks turf maintenance, i.e., mowing, weed trimming, etc., at McNeil Field, McNeil Fields, Ute Park, Cerise Park, and at the Aquatic Center
16. Repair the McNeil/Ute Park Irrigation Filtration System – Following the Softball/Soccer Seasons
17. Trim ground bushes and shrubs, within the islands, at the Aquatic Center parking lot
18. Remove the MRD Storage Shed, from Cerise, and relocate to the McNeil Maintenance Yard
19. 2015 Proposed Capital Improvement Projects (CIP) & Capital Equipment Projects (CEP) Items:
 - a. Small Riding Mower with 72" Deck - \$12,000
 - b. Replace Asphalt Pedestrian Walkway, at Ute Park Softball Complex, with Concrete - \$\$
 - c. Re-surface the Fiber Glass, on the Outdoor Pool Slide - \$\$
 - d. Purchase a Windsor Buffing Machine, for the Aquatic Center - \$\$

Fall Aquatic Center Pool Maintenance Closure

September 2 – 14, 2014

Staff worked very hard to complete these and other tasks to improve our facility!

Maintenance Staff – Miguel, Andy & Dylan

32. Drain Main Pool and Power Wash – beginning Tuesday, September 2
33. Acid Wash Main Pool Floor and Walls
34. Refill Main Pool, heat to 84 degrees, and balance chemicals
35. Acid Wash Main Pool Deck, at the same time Main Pool floor and walls, is being done
36. Drain Therapy Pool, Scrub and Clean with Dish Washing Soap
37. Repair Therapy Pool Plaster, where necessary
38. Repaint Red Lines, on Therapy Pool Floor
39. Refill Therapy Pool, heat to 97 degrees, and balance chemicals
40. Drain Hot Tub, Scrub and Clean with Dish Washing Soap
41. Refill Hot Tub, heat to 102 degrees, and balance chemicals
42. Re-grout Main Pool Floor / Wall Racing Lane Lines
43. Power Wash, Scrub and Clean, Tuff Coat Finish in Men's and Women's Locker Rooms, on Floors & Walls
44. Repair Tuff Coat Finish, throughout Men's and Women's Locker Rooms, where necessary
45. Power Wash, Scrub and Clean, Coordinators Office, Equipment/First Aid Room and Lifeguard Room Floors and Walls
46. Re-do Blue Tuff Coat Boarder, surrounding Main Pool , on deck
47. Paint Men's & Women's Locker Room Walls, Hallway and Pool Lobby (Green)
48. Repair the Showers, in the Men's and Women's Locker Rooms – as necessary
49. Repair the West Diving Board Railing
50. Repair South Door, to the Equipment/First Aid Room, near the Men's Locker Room
51. Repair (Wire Brush Rust off Doors) and Re-paint Doors, leading into the Equipment and Mechanical Rooms – as necessary
52. Service or Repair/Replace any pool mechanical equipment, i.e., the Acid Pump, Pulsar Units, Solenoids, etc., to the Main Pool or to the Therapy Pool – as necessary
53. Service the Motors to the Aquatic Center Exhaust Fans, throughout the Aquatic Center, i.e., lube, grease, etc.
54. Service the FC & HR Units, Boilers, etc., i.e., lube, grease, change out filters, etc.
55. Service the Heating/Air Conditioning Units, to the Community Center (dry side)

56. Replace all broken, chipped or discolored Ceiling Tiles, throughout the Aquatic Center Locker Rooms, Lobbies, etc.
57. Clean Light Fixtures and Replace Light Bulbs and Batteries to Light Fixtures, Emergency Exit Signs, Alarms, etc., throughout the Aquatic Center
58. Clean all Exhaust Vents, on the Pool Deck and above the Aquatic Center Outdoor Balcony
59. Re-Gel Coat Indoor Slide and seal any leaks, with aquatic sealant
60. Replace and Repair all Deck Locker Locks and Keys, on Main Pool Deck – as necessary
61. Refurbish Duramax Hammerhead Vacuum (send into CEM, for servicing, if necessary)
62. Re-stock Custodial Cleaning Supplies, in Pool Storage Room

Maintenance Supplies needed for Pool Closure

6. Locker Room Tuff Coat Paint and Speckle Finish Paint
7. Blue Tuff Coat Paint, for Boarder on Main Pool Deck
 - d. Need two (2) Belt Sanders and Two (2) Hand Sanders, with plenty of sanding belts and supplies
 - e. Need Duct Tape and Cutters, to tape off all the stainless steel, along the main pool boarder
 - f. Need Masking Tape and Paper, to tape off Trim and around Mirrors and Counters, in the Locker Rooms
8. Paint for Men's and Women's Locker Rooms (6 Gallons)
9. Ceiling Tiles, for Locker Rooms, Lobbies and throughout Aquatic Center (Box of 8 Tiles)
10. Need Light Bulbs and Batteries, for Light Fixtures, Emergency Exits, Alarms, etc., on the Main Pool Deck, hallways, and locker rooms

Aquatic Staff – Liz, Melissa & Mauricio

16. Disinfect all Aquatics Equipment (Flippers, Kickboards, Water Fitness Waist Belts and Bar Bells, etc.)
17. Replace Backboard Strips and Head Pieces, if necessary
18. Clean all Stainless Steel, throughout Pool Deck
19. Apply Protective Wax (Gel-Coating), on the Indoor and Outdoor Slides
20. Clean and disinfect the Shower Curtains, in Women's Locker Room and Family Changing Room, with Baking Soda Solution
21. Clean out all Patron Lockers (Put up Signs, for Patrons to empty their Lockers, by August 29)
22. Clean all Interior and Exterior Glass Windows and Doors
23. Clean and Re-organize Storage Closets, on the back pool deck – Ask Marlins, Aerobics Instructors, Aquatic and Maintenance Staff, to help
24. Clean, Scrub and Power Wash Pool Lobby Floor Tile
25. Apply Sealant to Pool Lobby Floor Tile
26. Re-do Stenciling around Main Pool Deck
27. Automatic / Hand Vacuum, Main Pool, Friday, September 12
28. Clean and Shampoo Carpet Floors, in Administrative / Programmers Hallway / Offices and in the Main Lobby, if necessary
29. Clean and Strip Wax Floor, in the Aquatic Center main hallway, near Apex and Omni Rooms
30. Re-Wax Aquatic Center main hallway floor (3-4 coats)

Winterize Outdoor Pool – Miguel & Andy

9. Drain and Clean, Outdoor Pool – Prior to Friday, September 25
10. Winterize Outdoor Pool
11. Clean and Winterize Outdoor Slide and Flume
12. Winterize Outdoor Slide Motor / Pump and Check Valve
13. Remove and Winterize all Splash Pad Play Features
14. Remove all Outdoor Pool Shade Structures – Prior to the Black Canyon Sprint Triathlon (September 27th)
15. Storage of Lounge Chairs, at McNeil Storage Unit
16. Install Outdoor Pool Safety Cover

Director Pope made a motion to amend the agenda to move IX to item number VI, which was seconded by Director Bynum. Without further discussion, the motion passed unanimously.

Concessions proposal from Big Head BBQ

Justin Mashburn, concession manager, stated they we received one response to our Request for Proposals (RFP) from Big Head BBQ, Steve Wood. MRD will have to take care of the issues to get up to code including providing two commercial refrigerators and three basin sinks. MRD will still handle the vending machines at this time.

Director Ullmann made a motion authorizing Ken to engage in a services agreement for one year with Big Head BBQ, for a one year lease. The motion was seconded by Director Pope. Without further discussion the motion passed unanimously.

Financials for the Board

Ken did a short review of the August Colorado Trust Statement. He also stated that the budget report was emailed to the Board recently.

Board Resolution 2014-8, Establishing an Investment policy

Ken has worked with Bo Nerlin, general counsel, in drafting an investment policy. This came about because of the effort to reinvest the Certificate of Participation proceeds in a repurchase agreement. The statutory limitation on investments is a five year term unless authorized by a resolution like that before the board. To maximize the interest on the Debt Reserve Fund, a ten year is better.

Director Pope made a motion to approve Resolution 2012-8, Investment Policy for MRD. The motion was seconded by Director Brown. Without further discussion, the motion passed unanimously.

Resolution 2014-9, Approving the Supplemental Budget and Appropriation for Fiscal Year 2014

Ken recommended approval of this resolution. It expands MRD's capital improvement fund from \$174,664 to \$815,693 in order the make the biannual 2014 Certificate of Participation payment. The expected sales tax revenue of \$667,573 from June 1 to December 31, 2014 will be placed in the newly created Sales Tax Fund. Also, per the resolution, an additional \$200,000 will be transferred to the Capital Improvement Fund from the Capital Reserve Fund to cover the full payment of \$641,029 that is due November 15, 2014. MRD will not have October, November and December's sales tax collections yet, so MRD needs to be sure to make this transfer to cover the amount needed.

A motion was made to approve Resolution 2014-9 by Director Ullmann, which was seconded by Director Plantz. Without further discussion, the motion passed unanimously.

Committee Updates and Assignment

Outreach; Nothing new at this time.

Exec. Committee of Board: Met to make plans for the board meeting, the resolutions, organizational chart and the proposal from Big Head Barbeque as well as staff compensation.

Administrative: Nothing new at this time.

Foundation: The foundation held a great yard sale to raise money for program scholarships and the next event is Tap night on Oct 9th.

Growth: The meeting will be moved to next week, including Coz Sisneros and Bob Nicholson at the meetings. The Citizen Advisory committee also is recommending to the board to do all they can to do the enhanced plan.

Approval of 8.21.14 Board Meeting Minutes

A motion was made to approve the meeting minutes of by Director Pope, 2nd by Director Bynum. Without further discussion, the motion passed unanimously.

Request for Executive Session

A motion Under C.R.S. Section 24-6-402 (4)(f), executive session to discuss personnel matters related to full time staff compensation was made by Director Pope, which was seconded by Director Bynum. Without further discussion, the motion passed unanimously.

At 2:07pm, a motion was made by Director Pope to leave executive session, which was seconded by Director Brown.

Director Pope stated that the board did not deviate from the stated purposes of the executive session.

At 2:07pm, a motion was made by Director Pope to adjourn, which was seconded by Director Brown. The motion passed unanimously.

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, October 23, 2014
Approved unanimously at the 11.20.14 BOD meeting**

Board Members

Kylee Smith
John Pope
Barbara Bynum -excused
Jason Ullmann
Mark Plantz
Mike Brown
Kevin Davis-via phone

Staff Members

Ken Sherbenou
Cos Sisneros
Melissa Lords
Cindy Marino
Justin Mashburn
Wade Ploussard
Tracie Rief

Guests

John Eloie
Bo Nerlin
Martin Lutz
Andy Stein
Chuck Musgrave

Call to Order

Board President, Director Pope called the October 23, 2014 Board of Directors meeting to order at 11:36 a.m. roll was taken, all Directors were present except Director Bynum who was excused. Director Davis joined via phone conference.

Open Forum

There was no public comment

Design Meeting #5 with Barker Rinker Seacat for the Community Rec. Center and Field House

Chuck Musgrave explained the progress thus far since the September meeting. The design is at 65%. This is half way through development. In yesterday's meetings, Aquatics and Interior Design were covered. MRD went over samples of paint and tiles, with input from the committee and staff. The meetings held yester were with Aquatics user group, a Growth Committee Meeting, an Oversight Committee Meeting, and an Interior Design Meeting.

Licensure Agreement with Montrose memorial Hospital and Mountain View Therapy for a Dedicated Therapy Clinic in the Community Recreation Center

Ken reviewed the Agreement for this dedicated clinic and recommended approval. Director Pope made a motion to approve the draft licensure agreement with the Montrose Memorial Hospital and Mountain View Therapy for a dedicated therapy clinic in the Montrose CRC, with the small verbiage changes and subject to any agreeable changes with the hospital after it works through their legal department. The motion was seconded by Director Ullman. Without further discussion, the motion passed with a vote of 5-0.

2015 MRD Fees, Aquatic Center and Fit Zone

Ken explained to the board the proposed changes to fees, namely including Fit Zone in the different pass options. Director Plantz made a motion to approve the new fee schedule for the Aquatic Center and Fit Zone, which was seconded by Director Pope. Without further discussion, the motion passed with a vote of 5-0.

Committee Updates and Assignment

Outreach: Director Smith attended the Northside school in September during their playground dedication. Wade is also trying to get into the schools to circulate flyers.

Exec. Committee of Board: Met to make plans for the board meeting and discussed the hospital agreement

Administrative: Nothing new at this time.

Foundation: Tap night on Oct 9th was a big success at 2 Rascals, raising \$2,000. Lori Sharp is also working on grants.

Growth: This was covered by Chuck with Barker-Rinker-Seacat

MRD 2015 Budget: 1st Draft

Ken presented the budget to the board. He conducted a short review of the 1st draft 2015 budget and answered questions. Ken also reviewed the September Colorado Trust statement.

Programmer Presentations: Cindy Marino, 50+ and Fitness/Wellness

Cindy gave a PowerPoint presentation for the board, with pictures of the many activities she has planned and carried out for the Senior Citizens of Montrose. She also discussed her work with fitness and wellness, especially the addition of Fit Zone this year.

MRD Board Resolution 2014-10 Full Time Staff Compensation and Creating Merit Based pay Incentives.

Director Ullmann made a motion to approve board Resolution 2014-10, which was seconded by Director Plantz. Without further discussion the motion passed 5-0.

Executive Director Update (Items not already on the BOD agenda)

39. Marketing.

- **Fall Guide.** This was mailed 8.4 and distributed around Montrose to businesses. Online registration is increasingly strong as patrons get in this habit.
- **Newsletter.** October's had 905 opens (27%) and 73 click throughs. September's had 819 opens (25%) and 69 click throughs. August's had 773 opens (23%) and 69 click throughs. July's had 884 opens (27%) and 84 click throughs. June's had 962 (30%) and 165 click throughs.
- **Winter Guide.** It is Jason's turn to write it and he agreed. The first draft was due on 10.17. This will be mailed December 1st.

40. **CRC process**

- Organization Chart with the CRC online. I discussed the proposed organizational chart first with Coz, then with John Barnholt and then with the Executive Committee. I plan to put one of the three new full time positions in the 2015 budget. When online, we'll go from 11 FTE to 14 and from about 200 PT staff to about 300.
- Repurchase agreement. The best proposal was from BLB, a German bank, who gave a guaranteed rate of return of .24% on the project fund and 2.375% on the debt reserve fund. Kim from Butler-Snow, Tammy from UMB, and Alec and Robyn all said BLB are the easiest to work with. Over the next 10 years, MRD will be guaranteed interest income of \$513,626, which we can use when we re-finance when the COPs are called in 2024. We did not factor this into our 30 year budget, so this is extra cushioning we can use to pay down the principal or whatever we'd like related to the CRC. It is good news.
- Schedule and Content for October CRC workshop:

Workshop #5

Wednesday October 22

8:30am to 11am: Aquatic User Focus Group with Water Technology. Who: Key aquatic user groups and staff (Liz, Melissa, Mike, Andy, Aqua Aerobics Instructors)

11am to 12pm: Citizen Oversight Committee Meeting. Who: Citizen Oversight Committee

12pm-2:30pm (work through lunch): Interior Design Workshop with Gallun Snow. Who: Growth Committee, Cos, Bob, Lori S., Tracie, Lorie O., Melissa, any others interested in interior design.

2:30pm-4pm: Aquatic's and Interiors discussions and decisions. Who: Growth Committee, Bob, Coz and Lori S.

4pm-5pm: Construction Update with Haydon. Who: Growth Committee, Bob, Coz and Lori S.

5pm-7pm: Working Dinner with Ken if needed

Thursday October 23

9:00am to 11am: Staff Focus Group Meeting, Room Data Sheets, Field House, Interiors. Who: MRD FT staff

11:30am: Board Meeting. Who: MRD board and other interested parties.

- Capital Campaign Goal:

<i>Source</i>	<i>Amount</i>
<i>Gates</i>	<i>50000</i>
<i>DOLA</i>	<i>1200000</i>
<i>Boettcher</i>	<i>75000</i>
<i>El Pomar</i>	<i>75000</i>

<i>Daniels</i>	<i>500000</i>
<i>Banks</i>	<i>15000</i>
<i>One Duck at a time</i>	<i>10000</i>
<i>Service Clubs</i>	<i>2000</i>
<i>MRF and MRD, miscellaneous</i>	<i>50000</i>
<i>Colo. Health Foundation</i>	<i>20000</i>

<i>MCF</i>	<i>2500</i>
<i>Total Grants and Fundraising</i>	<i>1999500</i>
<i>minus projected 20% shortfall</i>	<i>399900</i>
<i>Total Grants and Fundraising</i>	<i>1599600</i>

- Triangular piece of land to the east of MRD's parcel, owned by Dee Luckenbill

From: Bo James Nerlin [<mailto:bnerlin@jdreedlaw.com>]
Sent: Thursday, October 09, 2014 4:33 PM
To: 'Ken Sherbenou'
Subject: FW: Ogden Road Parcel Appraisal

Ken,

Dee Luckenbill has requested that our office submit her counter-offer to the District's offer to purchase the southern half of her Ogden Road property. As you know, both Dee and the District are clients of this firm, thus we are acting as an intermediary only, without charge to either party. Accordingly, we cannot negotiate on behalf of either party but can only pass on offers and counter-offers.

Dee has reviewed and considered the MRD offer, as well as its position as a quasi-governmental organization. Dee has reviewed the appraisal and she has an objection with the appraisal's claim that the highest and best use of the property is to split the parcel, with the south half's highest and best use being parks and rec development. It is her position that the highest and best use for the entire property remains single family development for which the property is currently zoned. Dee previously engaged DelMont Consultants to conduct engineering studies on the Property, as she was considering single family development options from 13 lots to 16 lots, with 7 of those lots being on the south side of the Property. A simple valuation of from \$12,000 to \$15,000 per lot for bare ground, would result in a value of \$156,000 to \$240,000 for the entire parcel. Breaking out the south portion only, with 7 lots, would result in a value of \$84,000.00 to – \$105,000 total.

Dee appreciates the District's offer to add \$5,000 to the purchase price to be applied to the subdivision of the Property. Dee is willing to negotiate a sale of only the south portion, if that will help the Rec District achieve its plan; however, the price needs to reflect the current zoning, which is the highest and best use. Dee does not have any special interest in maintaining ownership of the property to mid-stream; therefore, if the creek is of benefit to the District, she is willing to discuss how to set a boundary that helps the District and doesn't harm her ability to develop single family homes on the north side.

Dee is willing to sell the south portion of the Property to the District for \$84,000.00, as this price reflects the minimum value for seven (7) lots at \$12,000, plus up to \$5,000 to be applied towards subdivision of the Property, and whatever legal disclaimer is necessary declining access from the remaining northern parcel. Dee can provide all the third party environmental reports and survey information she has in her files, if it this helps the District evaluate its options, and if the parties go under contract, she will pay the cost of providing title insurance to the buyer.

Please review with your board and let us know how you would like to reply to Dee.

Bo James Nerlin

My response: Hi Bo,

I'll present this to my BOD as Dee requests. However, my recommendation is going to be turn down Dee's counter-offer. The value estimating that Dee is doing is flawed because she doesn't have access to the southern portion to build those 7 homes unless she builds a bridge over Dry Cedar creek. If you subtract the cost of the bridge from the 84K, this would equal much less than our offer of 35K. She had initially agreed to a purchase price consistent with the result of the appraisal. Is this no longer the case?

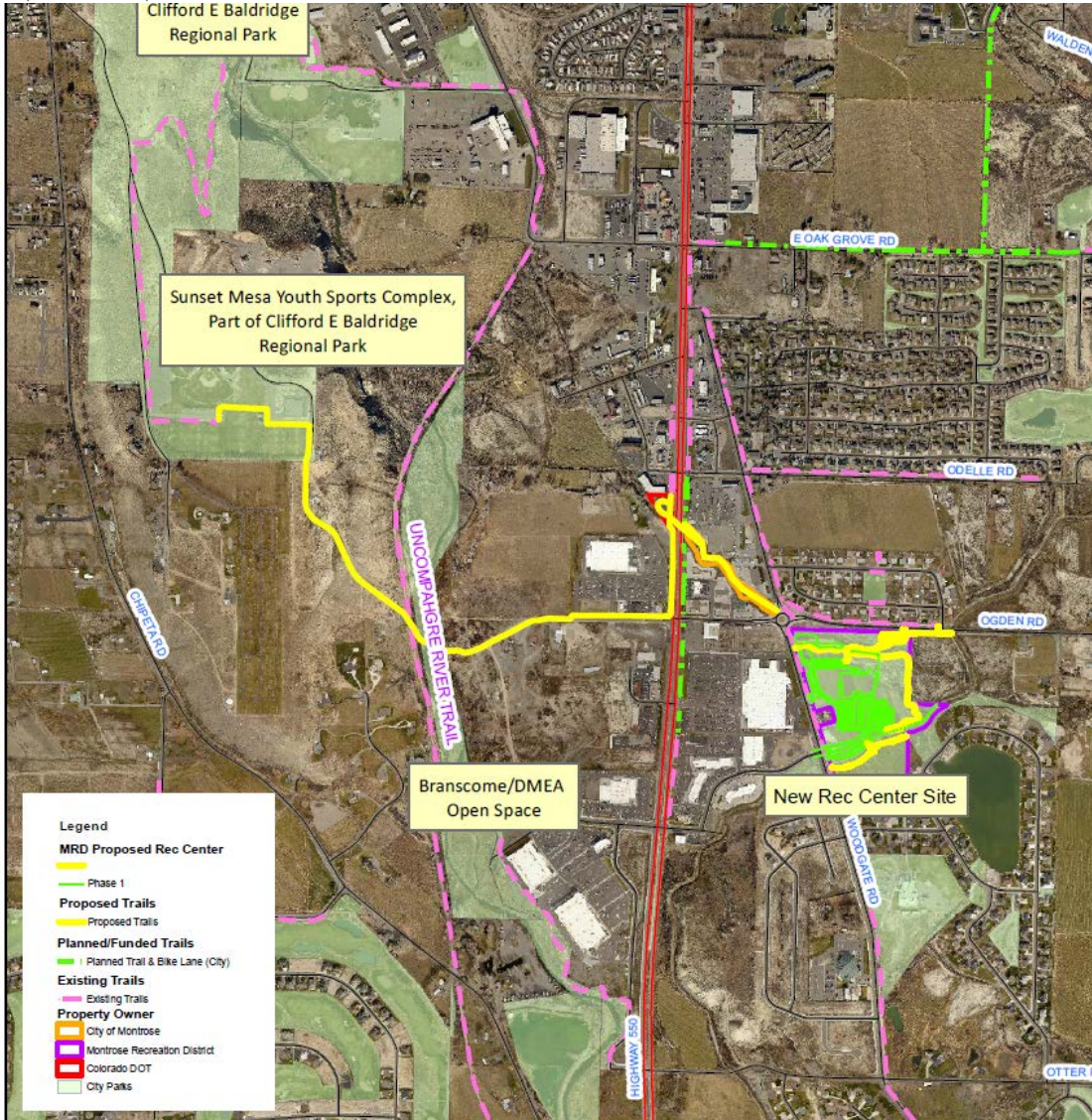
Thanks,
Ken

- 167K was paid by Dee for the full 7 acres. The appraisal of 85K for the full 7 acres equals 12K per acre. This compares with our 299K for 26 acres, at 11.5K per acre. For comparison, the prefab

pedestrian bridge Del-Mont just priced in our Path to Parks concept design was 125K. A vehicular bridge is going to be way more expensive.

41. Grants/Development

- Wells Fargo recently gave \$250 to our scholarship fund. Lori Sharp led this effort.
- MRF Tap night raised 2K.
- Daniels, 500K, and El Pomar, 75K, have been submitted.
- Rotary request of \$1000.
- Paths to Parks. The concept paper was submitted October 1st. Our preferred trail alignment is decided (see below).



42. Concessions.

The services agreement was signed for the year 2015 on 10.14.14.

43. Maintenance Updates from Coz.

Tuesday, October 21, 2014

Shared Services Maintenance Meeting with Thordy Jacobson and Mike Lopez

1. Program Prep Worker, Andy Gallegos, last day, Thursday, October 17, 2014
 - a. Program Preparation of Youth & Adult Outdoor activities, coming to an end
 - b. Remove Bases at McNeil Fields, Ute and Holly Parks
 - a. Replacement plows, for the Diamond Demon, have been ordered
2. Replace & repair lights, inside the McNeil, Ute & Holly Parks buildings
3. Remove and Winterize all Spectator Area Shade Structures, from McNeil Fields, Ute/Holly Parks
4. Remove and winterize Dug Out Covers, from Ute Park and Holly Park

5. Remove the MRD Storage Shed, at Cerise, & relocate to the McNeil Maintenance Yard, a.s.a.p.
6. Continue ongoing parks turf maintenance, i.e., mowing, weed trimming, etc., at McNeil, Fields, Ute Park, Holly Park, Cerise, and at the Aquatic Center, through the growing season
7. Winterize the turf irrigation systems, at McNeil Fields, Ute & Holly Parks, Cerise and the Aquatic Center, i.e., drain pumps and motors, blow out irrigation systems, etc.
8. Trim ground bushes and shrubs, within the islands, at the Aquatic Center Parking lot
9. Remove bushes, coming through outfield fence, at Ute West, along the right field fence
10. Replace the Volleyball Nets (Old Tennis Nets), on the Holly Park Sand Volleyball Courts
11. Complete the repairs on the Pool Deck Lockers
12. Winterize the Swamp Cooler, on the Pool Balcony
13. Take "Old" Washer & Dryer, from Aquatic Center, to Recla Metals
14. Repair the Rowing Machine, on the Pool Balcony Fitness Area, a.s.a.p.!
15. Place a Locking Gas Cap, on the MRD Van, a.s.a.p.!
16. Install the Fitness Banners, on the South wall (above the entryway), of the Apex/Omni Rooms
17. Install the Wall Mounted Fan, along the North wall, of the Apex/Omni Rooms
18. Complete the repairs on the roof, above the Pool's West Mechanical Room – **Curt Frasier**
 - a. Replace and repair the ceiling dry wall, in the West Mechanical Room
19. Repair the McNeil / Ute Park Irrigation Filtration System, prior to the freeze
 - a. Rent a Pump, from Todd Haynes, to drain the McNeil Pond
 - b. Meet with Bob Miller, with the Rainmaker, to determine best option
20. Winterize the Pitching Machine, Ball Elevator and Netting, at Ute Park Batting Cages
21. Remove all Soccer Goals, at McNeil, Cerise and Holly Parks, and put away for storage
 - a. Remove nets from goals
22. Repair Urinal, in Men's Restroom, at McNeil Fields
23. Remove the Wind Screens, at the Aquatic Center Tennis Courts, and place into storage
24. Check Propane levels at McNeil Office and Maintenance Shop, refill if necessary
25. Attach the Plow to the Kabota, for Winter snow removal, at the Aquatic Center
26. Install Basketball Goals into place and secure, at Friendship Hall, for Youth Basketball Practice
27. GOCO White Water Park, River Trail & McNeil/Ute Parks Renovation Projects
 - a. Install Sensory Playground Equipment, at McNeil Fields – **Wade**
 - b. Install two (2) eight foot Picnic Tables & one (1) Trash Receptacle, at McNeil Fields – **Coz**
 - c. Install Exercise Equipment, along 10' wide Pedestrian Trail, at McNeil/Ute Parks – **Ken**
28. Electricity Extension, at McNeil Fields, for the youth Machine Pitch Program – Fall 2014 CIP
29. 2015 Proposed Capital Improvement projects (CIP) Items:
 - a. Small Riding Mower with 72" Deck - \$12,000
 - b. Crack Sealant, Asphalt Seal Coating & Re-Striping, at McNeil Fields Parking Lot - \$19,800
 - c. Replace Asphalt Pedestrian Walkway, at Ute Park Softball Complex, w/Concrete - \$51,300
 - d. Electricity Extension, to Pickleball Courts / Hockey Rink / Skateboard Park - \$3,000
 - e. Repair and Repaint, Holly Park Scorers Booth - \$500
 - f. Air Compressor - \$?
 - g. New Golf Cart - \$?
 - h. Replacement Maintenance Truck - \$?

Approval of 9.18.14 Board Meeting Minutes:

A motion was made to approve the meeting minutes of by Director Pope, 2nd by Director Brown, without further discussion, the motion passed unanimously.

Director Pope made a motion to adjourn at 1:59 p.m., 2nd by Director Ullman, without further discussion the motion passed unanimously.

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, November 20, 2014
Approved unanimously at the 1.22.15 BOD meeting**

Board Members

Kylee Smith
John Pope
Barbara Bynum
Jason Ullman
Mark Plantz
Mike Brown
Kevin Davis

Staff Members

Ken Sherbenou
Cos Sisneros
Justin Mashburn
Wade Ploussard
Melissa Lords
Liz Gracesun
Cindy Marino
Tracie Rief

Guests

Andy Stein
Chuck Musgrave

Call to Order:

Board President, Director Pope called the November 20, 2014 Board of Directors meeting to order at 11:32 a.m. roll was taken, Directors Ullman and Davis are running a few minutes late

Open Forum:

There was no public comment

Design Meeting #6 with Barker Rinker Seacat for the Community Rec. Center and Field House

Chuck and Andy reviewed the plans, explained the updates since the last month. Due to the soil conditions, the parking area will be graded higher than previously planned, the lobby, offices, child watch and gaming areas will be at that level. There will be a slopping ramp entering into the pool and gym areas, about two feet difference. The competition pool's entrance will be moved to the north, the bleacher viewing area running on the inside wall with easier access from either side and the drop slide will be in line with the diving boards. Chuck would like approval to do the pre-load dirt on site at this time for soil stabilization.

Updated Licensure Agreement with Montrose memorial Hospital and Mountain View Therapy for a Dedicated Therapy Clinic in the Community Recreation Center:

The agreement came back with a few small changes, we will have a 5 year, 5 months agreement, their payment in their five years five months covers about 90% of their construction costs in that time. After a short review, of a few minor changes to give us protection if they do vacate after their lease comes due, Director Bynum made a motion to pass the agreement, 2nd by Director Pope, without further discussion the motion passes 7-0

Intergovernmental Agreement with the City of Montrose for Shared Services for the Year 2015

The agreement was reviewed and after discussion, a motion was made by Director Ullman, 2nd by Director Pope to table this agreement until further discussion with the City on the financial piece, without further discussion the motion passes 7-0

Board Resolution 2014-11, Approving the Supplemental Budget and Appropriation for Fiscal Year 2014 (to replace 2014-9)

This resolution covers how we are making COP payments, assuring use of the tax dollars is correct, a motion was made to approve the resolution 2014-11 by Director Pope, 2nd by Director Ullman, without further discussion the motion passes 7-0

MRD Budget for Fiscal Year 2015, 2nd draft

Ken did a quick review of the highlighted changes from the 1st draft, please review and provide any changes to Ken prior to the December 10, 2014 meeting.

Committee Updates and Assignment:

Outreach: We are planning a float, to Thank the community, parade of lights theme is movies, our movie choice is Elf, Miguel is going to be Elf. We are also going to do more outreach to other organizations other than the schools this year.

Exec. Committee of Board: Met to review what we would have at our meeting

Administrative: We reviewed our manuals for CSR training, the youth sports and want procedures manual for day to day operations.

Foundation: The firefighters, BC Tri event, is going to donate \$1,100 to the foundation, we are recipients of the Daniels Fund grant of \$500,000, this does help us a great deal in other grant application that we are also working

Growth: 'we are growing a Rec Center'

Programmer Presentations: Youth Sports by Recreation Coordinator Justin Mashburn

Justin presented to the board his goals for the future of youth sports, with added programs and better communications with parents. MRD offer 62 different leagues, we are going to offer Special Olympics for the younger children starting with basketball, CMU Lacrosse Clinic, Backpacking Club, CARA Track and Field, will be 3 to 4 meets on the western slope. Grand Junction, Glenwood Springs and Delta will be hosting this coming year. CARA is Colorado Association Recreation Athletics. My goals are \$100,000 in revenue with \$60,000 in expenses, because of the MOU with the School District we do not have the expense of facility rental, we have not had to raise the fee structure. Our Scholarship program has been a driving force in getting kids involved to play that never would be able to afford it; we have gone to the schools and promoted our products with encouragement from the PE teachers. Justin presented the contact days for 2014 should be around 42,000 with 2016 reaching 50,000 contact days. We utilize Constant Contact and with the surveys we are learning where we can improve, one of these will be better contact, one on one with the parents and teaching our coaches. Our attendance for sporting activities is 42,000, which brings in revenue to the city and I plan to make MRD more of a hub for area towns to bring their kid's teams here since they do not have a rec centers.

Executive Director Update: (Items not already on the BOD agenda)

44. Marketing.

- **Newsletter.** November's had 628 opens (19%) and 64 click throughs. October's had 905 opens (27%) and 73 click throughs. September's had 819 opens (25%) and 69 click throughs. August's had 773 opens (23%) and 69 click throughs. July's had 884 opens (27%) and 84 click throughs. June's had 962 (30%) and 165 click throughs.
- **Winter Guide.** Jason wrote the letter, thanks Jason! This will be mailed December 1st. It is another high quality guide and our team did a great job producing it.

45. CRC process

- CRC pass plan discussion

I had a conversation with John Barnholt from GP. He told me it is about 50/50 of centers in terms of whether or not they charge additional for classes. For example, Fruita, Gypsum and Frasier Valley have an additional cost once you are in front of an instructor. Durango, Broomfield, Louisville, Lafayette don't charge an extra fee. The current pro forma projects 53k in gross revenue for classes. Bottom line, John said this amount is not going to make or break it. We brainstormed some ideas for making up that revenue reduction, and he'll start plugging them into the updated pro forma.

After talking with John, as well as several of you on this topic more, I'm coming around. From a use perspective, we want to encourage as many people as possible to get engaged in classes, which increase the likelihood they will become regular, long-term patrons. Hearing, seeing and experiencing the passion that many of our instructors have for active living leads to real positive change in people's lives. In short, having classes included in the price of admission will increase class participation.

With that said, we'll need to structure and update our pass plan with the need to make up for this loss in revenue as much as possible. For example, the updated pro forma will have a plan to increase fees every two years, which is something that can be known and expected among patrons. This will help prevent declining cost recovery. We do need to stick to the advertised daily and annual CRC rates for youth, adult and senior, but we'll likely increase the other pass options some to cover the additional benefit of classes in the price of admission.

- Soils issues. Initially, parking lot will have 3' of fill and be above the building. A second option was to raise the building by 3', but then there would be the back of the building at 7' higher. Ramps are necessary. Lobby, offices, indoor play, racquetball, therapy, games, admin, party rooms and child care, will all be elevated by 2'. There will be an 8' ramp between the front desk and the game area, themed as a tree. This increases visibility of the two largest spaces, the gym and the natatorium. It also addresses the poor soils issue. We are also contemplating a French drain to protect the parking lot from leakage from the canal.

- Schedule and Content for October CRC workshop:

Workshop #5

Wednesday October 22

8:30am to 11am: Aquatic User Focus Group with Water Technology. Who: Key aquatic user groups and staff (Liz, Melissa, Mike, Andy, Aqua Aerobics Instructors)

11am to 12pm: Citizen Oversight Committee Meeting. Who: Citizen Oversight Committee

12pm-2:30pm (work through lunch): Interior Design Workshop with Gallun Snow. Who: Growth Committee, Cos, Bob, Lori S., Tracie, Lorie O., Melissa, any others interested in interior design.

2:30pm-4pm: Aquatic's and Interiors discussions and decisions. Who: Growth Committee, Bob, Coz and Lori S.

4pm-5pm: Construction Update with Haydon. Who: Growth Committee, Bob, Coz and Lori S.

5pm-7pm: Working Dinner with Ken if needed

Thursday October 23

9:00am to 11am: Staff Focus Group Meeting, Room Data Sheets, Field House, Interiors. Who: MRD FT staff

11:30am: Board Meeting. Who: MRD board and other interested parties.

- Capital Campaign Goal:

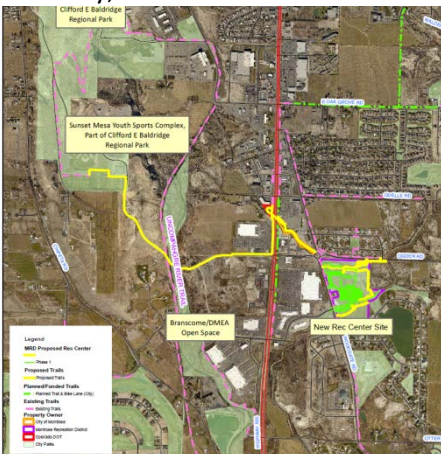
Source	Amount
Gates	50000
DOLA	1200000
Boettcher	75000
El Pomar	75000

Daniels	500000
Banks	15000
One Duck at a time	10000
Service Clubs	2000
MRF and MRD, miscellaneous	50000
Colo. Health Foundation	20000

MCF	2500
Total Grants and Fundraising	1999500
minus projected 20% shortfall	399900
Total Grants and Fundraising	1599600

46. Grants/Development

- Wells Fargo recently gave \$250 to our scholarship fund. Lori Sharp led this effort.
- MRF Tap night raised 2K.
- Daniels, 500K received! El Pomar, 75K, have been submitted. DOLA in progress, due 12.1. MCF submitted.
- Paths to Parks. RFP for design development and final design circulated on Friday 11.14. The concept paper was submitted October 1st. Our preferred trail alignment is decided (see below). Home Depot is still a possibility, which would enable a 10' concrete path separated from traffic from the CRC to the Rivertrail!



47. Adult Softball.

- The services agreement with Big Head was signed for the year 2015 on 10.14.14. Let there be BBQ.
- The City is considering amending the City Ordinance to allow beer during MRD softball games starting in 2015. It would be allowed in a rectangular area in Ute Parking lot, permits would be issues to the team captains at the beginning of the season, and the captain would be responsible for ensuring their team behaves. We'd continue our policy of not allowing intoxicated individuals to play and no beer would be

allowed on the fields. MRD staff would also have the authority to revoke permits as well as the Police Department. The PD would issue permits and would work with MRD staff to communicate expectations and rules. This would be a trial year; if any issues arose, we'll not allow it again.

48. Program Updates.

Fall Marlins Meet. We reduced the fee to help them and engaged volunteers to save on our staff costs. The meet was consequently very successful and more cost effective than last year. 193 swimmers participated.

49. Maintenance Updates.

1. Maintenance Leader Position and Recreation Coordinator posted, deadline for applications - Monday, November 24 (approval by board of directors)
 - a. Interviews scheduled, beginning December 15
2. Repairs on the McNeil / Ute Park Irrigation Filtration System, is completed! Great Job Mike Lopez, Heinie Brennecke, Jerry Anders and Andy Gallegos!
 - a. Back fill with Pea Gravel, and cover Filtration Pipe
3. Backup Pump/Motor, for McNeil Ute Park, **2014 CIP Budgeted Item (\$6,000) – Purchase this Year!**
4. Also, winterization of all outdoor turf irrigation systems & buildings, has been completed
 - a. Follow through on winterizing toilets, at all parks buildings, with Glycol or Anti-freeze
 - b. Drain and clean out sediment from Irrigation Well, at Holly Park
5. Remove leaves at McNeil Office Yard lawn and along driveway
6. Continue to perform routine Maintenance and Chemical Checks in the Pool Area and complete the Pool Maintenance Communication Log, on a daily basis
 - a. Vacuum the Therapy Pool, daily
 - b. Empty and Clean the Hot Tub, once per week, as needed
 - c. Perform routine preventive maintenance on FC & HR Units, Boilers, Heaters, etc., i.e., replace belts, grease motors, replace filters, etc., as we transition into the Winter Season
 - d. Bring over Snow Melt, in preparation of Winter ice on sidewalks
 - e. Replenish Maintenance Cleaning Supplies, in the pool storage room, i.e., Foamy Q & A, BH38, Foamy Shampoo & Body, Toilet Paper, Paper Towels, Trash Can Liners, etc.
7. Scrub Machine, used for cleaning Aquatic / Community Center Floors, is not working - Needs new batteries (2)
8. Complete the West Mechanical Room Repair, install the sheet rock on the ceiling, prior to Winter cold weather
9. Match up paint, on the Aquatic Center roof, in preparation of re-painting metal roof
10. Remove the MRD Storage Shed, at Cerise, and relocate to the McNeil Maintenance Yard-Jerry Sieverson
11. Perform routine preventive maintenance on recreation district's fleet and maintenance equipment, i.e., trucks, van, bus, tractors, golf carts, Jacobson mowers, Kabota, weed eaters, etc.
12. Trim ground bushes and shrubs, within the islands, at the Aquatic Center Parking Lot
13. GOCO White Water Park, River Trail & McNeil/Ute Parks Renovation Projects
 - a. 10' Wide Concrete Trail, along the Riverway and behind McNeil/Ute Fields, is completed
 - b. Install Exercise Equipment, along 10' wide pedestrian trail, at McNeil/Ute Parks
 - c. Install Sensory Playground Equipment, at McNeil Fields (December-February Timeline) – Recommend Certified Playground Installer be involved
 - d. Install Two (2) Eight Foot Picnic Tables & One (1)
14. 2015 Proposed Capital Improvement Projects (CIP) Items, submitted for board of directors approval:
 - a. Small Riding Mower with 72" Deck - \$12,000
 - b. New Golf Cart / Utility Vehicle - \$7,500
 - c. Crack Sealant, Asphalt Seal Coating & Re-Striping, an McNeil Fields Parking Lot - \$19,800
 - d. Install 2" Gas Line, to the McNeil Office & Shop Building - \$12,000 (Source Gas, updating Estimate)
 - e. Gel-Coat & Re-Surfacing, for the Outdoor Pool Slide - **\$5,000 (Need updated Estimate!)**
 - f. Replacement Pump/Motor for the Outdoor Pool Slide - \$5,000
 - g. Splash Pad Play Feature - \$8,500

Approval of 10.23.14 BOD Meeting Minutes

A motion was made by Director Ullman, 2nd by Director Plantz to approve the 10.23.14 BOD Meeting minutes, without further discussion the motion passed 7-0

Request for Executive Session- Under C.R.S. Section 24-6-402 (4)(f), executive session to discuss personnel matters related the annual review of Executive Director Ken Sherbenou.

A motion was made by Director Pope, Request for Executive Session- Under C.R.S. Section 24-6-402 (4)(f), executive session to discuss personnel matters related the annual review of Executive Director Ken Sherbenou., 2nd by Director Plantz, without further discussion the motion passed 7-0

**Montrose Recreation District
Board of Directors Meeting Minutes
Special Board Meeting on December 1, 2014
Approved unanimously at the 12.11.14 BOD meeting**

Board Members

Kylee Smith
John Pope
Barbara Bynum
Jason Ullmann-excused
Mark Plantz
Mike Brown
Kevin Davis-via phone

Staff Members

Ken Sherbenou

Guests

Call to Order

President and Director Pope called the special board meeting to order. All board members were present, except Director Ullmann who was excused.

Board Resolution 2014-12, Authorizing the Application to the Department of Local Affairs (DOLA) for an Energy and Mineral Impact Fund Tier II grant

Executive Director Ken Sherbenou explained the reasoning behind applying for a \$1,900,000 Energy and Mineral Impact Assistance Grant.

After a short discussion, Director Bynum made a motion to approve Board Resolution 2014-12 Authorizing the Application to DOLA for a EAMI Tier II \$1,900,000 grant for the Community Recreation Center. The motion was seconded by Director Plantz. Without further discussion, the motion passed unanimously.

ADJOURN

Director Bynum made a motion to adjourn, which was seconded by Director Pope. The motion passed unanimously and the meeting adjourned at 9:08am

**Montrose Recreation District
Board of Directors Meeting Minutes
Thursday, December 11, 2014
Unanimously approved at the 1.22.15 BOD meeting**

Board Members

Kylee Smith
John Pope-Excused
Barbara Bynum
Jason Ullman-Excused
Mark Plantz
Mike Brown
Kevin Davis-Excused

Staff Members

Ken Sherbenou
Cos Sisneros
Justin Mashburn
Wade Ploussard
Tracie Rief
Melissa Lords

Guests

John Elo
Bo Nerlin
Andy Stein
Marsha Hocevar
Ken Berendt
Virgil Turner
Jim Swalla
Sara **LAST NAME**
Wayne Quade

Call to Order:

Board Vice President, Director Brown called the December 11 2014 Board of Directors meeting to order at 11:33 a.m. roll was taken, Directors excused today; Directors Ullman, Pope and Davis

People of the Quarter:

Part-Time: 4th Quarter of 2014 is Jamie Ill, in Youth Sports

Full-Time: 4th Quarter of 2014 is Tracie Rief, Customer Service

Volunteer: 4th Quarter of 2014 is Gary Peterson, Coach in Youth Sports

Open Forum:

Jim Swalla expressed his feelings about our fee structure and the need for MRD to consider the need for the affordably for all citizens.

Director Brown had a couple comments; the retirement party for Tom Thomas was a nice gathering and thank you to all who contributed, he heard good reviews about our float and thanked all that worked on it and road and walked for MRD, also is noticing our Fit Zone classes are much busier and the music and excitement of the classes is enjoyable to hear, and with visiting with a customer in the work out room, she, a fitness business owner in Telluride spends the weekends in Montrose and swims and works out with us, and she and many other friends in Telluride, Ridgway and Ouray are very excited for the new Rec Center and look forward to using it.

Design meeting #7 with Barker Rinker Seacat for the Community Rec. Center and Field House

Andy Stein did a short review of the presentations which we held the past 2 days with committees and the public, also MMH is requesting increased space which would be reflected in their contract. Marsha Hocevar wanted to talk a little bit about how they came up with theming the new rec center, the connections of history, railroad, the painted wall and Gunnison tunnel and pallets of color and the connections to our area, she and Sara (**LAST NAME**) continued with reviewing the completed design, showing the samples of tiles, carpet and color palette.

Ken also wanted to schedule a ground breaking event, a tentative date April 24, 2015

Intergovernmental Agreement with the City of Montrose for Shared Services for the Year 2015

Virgil Turner, City of Montrose Director of Innovation and Citizen Engagement and Ken reviewed the IGA and pointed out a few of the changes. There has been a few issues merging the two financial computer systems, Lorie Orme, MRD Internal Services Specialist and Don Morland, CPA have been working hard to get the changes made, this has been a difficult process. Virgil assures the board they are close and are committed to get this done. Director Bynum makes a motion to pass the Intergovernmental Agreement between the City of Montrose and the Montrose Recreation District Regarding Shared Services, 2nd by Director Plantz, without further discussion the motion passed with a vote of 4-0.

Design & Engineer Proposals for the Montrose Path to Parks Project and Project Status Update

2015 MRD Budget

A motion was made by Director Bynum, 2nd by Director Plantz to approve MRD Board Resolution 2014-13, Approving Budget Fiscal Year 2015, without further discussion the motion passed with a vote of 4-0

A motion was made by Director Bynum, 2nd by Director Smith to approve MRD Board Resolution 2014-14, Setting Mill Levy Fiscal Year 2015, without further discussion the motion passed with a vote of 4-0

A motion was made by Director Bynum, 2nd by Director Smith to approve MRD Board Resolution 2014-15, appropriating the Budget Fiscal Year, without further discussion the motion passed with a vote of 4-0

A motion was made by Director Bynum, 2nd by Director Smith to approve Lease-Purchase Supplemental Schedule to the Adopted Budget, without further discussion the motion passed with a vote of 4-0

Committee Updates and Assignment:

Outreach; Kylee, Mark, Wade, Tracie, Melissa; we had a float in the parade of lights

Exec. Committee of Board: John, Mike, Ken; met to review meeting agenda

Administrative: Kevin, John, Cos, Lorie: Have not met

Foundation: Mike, Ken, Cindy: Dola Grant hearing is in March and will find out in April

Growth: Jason, Barbara, Ken, Liz, Justin: have met, items covered in previous presentation as stated above

Adjourn

Due to time, a motion was made to adjourn and move executive director update and approval of minutes to the January 22, 2015 board meeting, 2nd by Director Plantz, without further discussion the motion passed and meeting adjourned at 1:50 p.m.