



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, September 21, at 11:30am
Montrose Community Recreation Center
16350 Woodgate Road
Montrose CO 81401**

I. Call to Order, Roll Call – meeting was called to order at 11:32

In attendance: Director Barb Sharrow, Director Ken Otto, Director Christina Files, Director Allison Howe (on Google). Director Megan Maddy joined the meeting at 11:36am. (Allison left the meeting at 12:30pm)

II. Open Forum: Call for Public Comment (limit of 3 minutes per person). There was no public comment

III. Staff Recognition:

- a. **Anniversaries:** Wade Ploussard, 16 years. Mari Steinbach, 4 years; Astro Ball, 1 year.
- b. **New Employee Introduction/Announcement:** Quentin Timmerman, Maintenance Technician, Laysa Quijano, Customer Service Representative Lead.
- c. **Employee Awards:**
 - i. Core Staff of the Month - Justin Mashburn
 - ii. Part time Staff of the Month – Rebecca Reichard

IV. Receipt of Annual Audit

- a. Don Moreland, CPA presentation
 - i. The audit was for the year 2022. Financial statements were presented which shows the overall activities for the district. There is a remarkable difference between 2022 and pre COVID levels of finances. Dues from Government are primarily City of Montrose Sales Tax receipts. Total assets include land and facilities. Certificates of participation show payments are made in a timely manner. Net position is the District's ownership of its assets. Don's assessment is that the District is in an excellent financial position.
 - ii. Statement of activities includes expenses and revenues of program activities. Charges for fees and services are counted as revenues and are up from 2021. Earnings on investments have increased from 2021.
 - iii. Statement of revenues shows revenues and expenses of the District. Total revenues are up from 2021. Property taxes brought in additional revenue. The CRC revenues were up considerably from 2021 as well. Interest income has increased. Expenditures have increased but revenues are over expenditures.
 - iv. Financial statements. Capital Assets and depreciation reports were presented.
 - v. Administrative Expenses include employee expenditures and insurance costs. Recruitment is also included in this cost.
 - vi. Director Megan made a motion to accept the 2022 audit, Director Barb seconded the motion. The motion passed unanimously.

V. Staff Report

- a. Recreation Programs – Adults (Matt, Cindy, Jarrod)

Matt and Jarrod presented on Adult Programs. 2023 January through September numbers were presented. Winter Season Basketball has 155 players, Indoor Soccer had 318 participants. The Spring season brought 209 volleyball players and Softball brought 447 players. 2023 summer season saw 980 softball players with 323 games played in 10 weeks. 2023 Fall Season; volleyball had 126 players. The Softball season is new for Fall and has 377 players. Kickball had 135 players. Totals: 2747 Players, 1147 Games with 19 officials. 36 dozen softballs were used.

Still to come; 3X3 basketball, dodgeball and indoor soccer. Indoor soccer has teams from Grand Junction and Gunnison as well as Montrose.

Demographics are now being calculated including male/female, ethnicity and age.

Challenges: Field Space, keeping fields in playable condition, lack of maintenance staff to cover field prepping, available times for adults to play, updating and training officials, getting people to realize programs are for fun and activity (participants can take games too seriously), players not knowing the rules, getting officials and scorekeepers (people don't like getting yelled at for low pay) as well as needing additional indoor space.

Highlights; new Fall Softball Program, hiring a field prep worker for summer and fall seasons, getting more supervisors who know the rules, staff we have are reliable and available, storage areas are organized and well stocked.

VI. Committee Updates and Assignments

- a. **Exec. Committee of Board** (Board: Christina, Alli. Staff: Mari, Jeremy) Did not meet this month
- b. **Administrative** (Board: Alli, Barb. Staff: Mari, Jeremy, Debby, Lisa) Did not meet this month
- c. **Foundation** (Board: Megan, Barb. Staff: Mari, Cindy, Astro, Debby) Director Megan reported that the Triathlon is on September 30 and registrations are strong. \$1,500 in fee assistance has been given out by the Foundation, not including the new FFAM program which has given out around \$11,000. Capital Project funding was discussed after the Foundation meeting and may be discussed further at the next meeting. Director Barb reported that she was surprised at the low amount of funds that the Foundation has in the bank. She stated that more fundraising could be done. ED Mari stated that eagerness and readiness of the Foundation is there but the MRD and MRF could collaborate more closely for the capital needs. Director Megan stated a project needs to be decided upon to fundraise for while at the same time realizing that this is not a wealthy community when asking for funds. Director Barb stated that there are a lot of good projects going on with the foundation that are very time consuming. Director Megan stated it is important to ensure board volunteers are appreciated. Director Barb stated there is a lot of room for growth.
- d. **Growth** (Board: Ken, Suzi. Staff: Mari, Liz, Justin, Miguel) Did not meet this month. Director Ken asked what next steps are. ED Mari stated this committee is not designed to meet monthly but is used to help prioritize staff recommendations for CIP. This committee has served as an advisory group for plans, such as the Comprehensive Master Plan.
- e. **Finance** (Board: Paul, Alli. Staff: Mari, Jeremy) Did not meet this month as the reports from the City have not been delivered to the MRD yet.
- f. **MURA** (Board: Alli) Mari reported that MURA met yesterday but Director Allison was not able to give a report as she left the MRD Board meeting earlier.

VII. Executive Director's Update

- a. Field House Leader was hired after several weeks of recruiting.
- b. There are 12 attendees who are taking the upcoming lifeguard training session so hopefully we can get these people hired and the pool can return to full schedule.
- c. A new pool air ventilation fan was installed so the ventilation system is up and running again.
- d. The full time staff compensation Plan proposal will be presented at the next Board meeting. The consultant contracted to develop the plan is helping revise job descriptions as well as doing a salary analysis. MRD salaries are being compared to other special districts. The MRD HR Generalist will be able to then apply a lot of the information learned from the plan to PT staff as well. The Admin Committee will look at the proposal in October and then give their recommendations to the Board as a whole.
- e. Dry Cedar Creek (the apartment being built immediately east of the CRC) is having an Open House on October 10 and the MRD staff and Board are invited. They have asked to stage some of their equipment on the CRC property, which was granted. There will be 46 residences in the first phase, more will be added.

They are focused on green and recreation space. Discussion of a bridge across the creek from the apartments to the CRC is a future topic.

f. Next week the CPRA conference is taking place in Steamboat and 7 staff e from the MRD will be attending. Presentations will be given by Astro and Justin (on the FFAM Fee Assistance Program) as well as Mari (on Flex Rec).

e. The CRC survey results have come in. There is a summary in the packet. There were 415 responses. Director Christina said there was a lot of good information in the results. Justin reported that the staff will pick 3 strong/common themes and work on them over the next year.

VIII. Approval of BOD Meeting Minutes

- a. Regular Meeting of the Board 08.24.2023 – Director Barb moved that the minutes be approved, Director Megan seconded the motion, the motion was approved unanimously.
- b. Joint meeting of the Growth & Finance Committees 08.22.2023 – Director Ken moved to approve the minutes, Director Megan seconded the motion. The motion was approved unanimously.

IX. Adjourn – the meeting was adjourned at 1:29pm

Next BOD Regular Meeting
October 26 at 11:30am
Flex Rec
1309 Mayfly Drive
Montrose CO 81401