



**Notice of Regular Meeting of the
Montrose Recreation District (MRD) Board of Directors
Thursday, July 27 at 11:30am
Flex Rec
1309-1311 Mayfly Drive
Montrose CO 81401**

MINUTES

- I.** **Call to Order, Roll Call** – Meeting called to order at 11:35am. Present: Allison Howe, Christina Files, Paul Wiesner, Megan Maddy; on Google Meets Suzi King.
- II.** **Open Forum:** Call for Public Comment (limit of 3 minutes per person). No public Comment
- III.** **Staff Recognition:**
- a. **Anniversaries:** Gene Stollsteimer 2 years, Abby Glaysher 2 years.
 - b. **New Employee Introduction/Announcement:** Tony Vila as new Maintenance Supervisor – Facilities, and Bryce Carroll as new Custodial Lead.
 - c. **Employee Awards:**
 - i. **Core Staff of the Month** – Melissa Lords received this award and was present.
 - ii. **PT Staff of the Month** – Katie Piertson (was not present)
 - iii. **Volunteer of the Quarter (Q2)** – Carlie Brown. (was not present)
 - iv. **Patron of the Quarter (Q2)** – Mark Faucet (was not present)
 - v. **MRD was also recipient of the Starburst Award for 2023 for the remodel of Holly Park.**
- IV.** **Resolution 2023 – 4 Resolution to Adopt the ADA Access Audit & ADA Transition Plan.** Jeremy described the ADA Plan, which has been part of board discussions for several months now. He and Mari explained that it needs to be formally approved by the board. Allison made a motion to adopt the resolution, Barb seconded the motion. The motion passed unanimously.
- V.** **Capital Improvement Plan Update**
- a. **ADA Entrance improvements.** Jeremy reviewed the proposed curb cuts at the CRC. He presented a rendering of the proposal. He explained the reason for the curb cuts is to improve access to the building in front of the main entrance of the CRC as well as to the front entrance to the Physical Therapy clinic. Director Christina asked if these curb cuts would affect the access to the handicapped parking spots and Jeremy answered that it would not, rather they add additional access points.
- VI.** **2024 Budget and Capital Improvement Plan Process, Preparation Overview –**
- a. **Budget:** Jeremy presented the budget and CIP plan process. On October 15, the first draft of the budget will be presented to the Board. At the October 26 Board meeting, the board will be discuss the budget. Official adoption of the budget from the Board will occur by December 15. Jeremy went through the process of how staff develop their individual budgets. Director Christina asked how much detail the administrations looks at in each individual budget. Jeremy answered that he and the budgeting team go through each individual spreadsheet and go into great detail on each and every budget. Jeremy also discussed the cost recovery worksheet that each coordinator is using to determine what programs cost and what fees should be charged for services. Incremental changes will occur to reset the fees that are warranted. Mari stated that the District is putting forth a zero growth budget for this year as proposition HH may affect our budget in the future. She also stated that the Fire Protection District is collaborating with the MRD to determine how this proposition may impact budgets for special districts.
 - b. **CIP:** Jeremy presented the proposed Capital Improvement Plan. He noted that there are many items that need to be funded, one of the most important needs is upkeep to ensure the MRD parks and facilities are

maintained and are kept in good condition. The MRD goal is to not defer these maintenance projects. There are some large projects that the MRD and board wish to be funded that are being discussed.

VII. Committee Updates and Assignments

- a. **Exec. Committee of Board** (Board: Christina, Alli, Barb. Staff: Mari, Jeremy) Mari and Christina met last week, discussed general topics.
- b. **Administrative** (Board: Barb, Alli. Staff: Mari, Jeremy, Debby, Lisa) Did not meet this month.
- c. **Foundation** (Board: Megan, Barb. Staff: Mari, Cindy) Director Megan reported that the foundation met. The Trail Tri fundraiser took place in June and was very well received. There were over 100 participants and the event raised a lot of money for the Recreation Foundation. Megan also stated that there was a lot of support from surrounding areas, State Patrol and other organizations. Kevin and Megan did a lot of work for this event, Christina gave them high praise.
- d. **Growth** (Board: Ken, Suzi. Staff: Mari, Jeremy, Justin, Miguel) Did not meet this month. A meeting is being scheduled for August with the Finance Committee.
- e. **Finance** (Board: Paul, Alli. Staff: Mari, Jeremy). The committee met this week. Director Allison reported that the budgeting process was discussed and the committee was very excited that this process is moving forward. Allison stated that the board is committed to Flex Rec even though the numbers are not as expected yet, but they have faith in the future growth of this facility. Director Paul stated that more clarification is needed from the MRD on how much money is available to spend and the board can then discuss how to raise more money for the projects that need to be completed.
- f. **MURA did meet this month.** Director Allison stated that property may be developed across from the Flex Rec facility. Allison said the project is called “project lollipop” and is to be a high end medical office building.

VIII. Executive Director’s Update

- a. ED Mari stated the staffing compensation analysis is well under way. All job descriptions are being reviewed as are all wages for the MRD. There are local and other comparisons that are being taken into consideration.
- b. The outdoor pool assessment is in draft form. The Finance and Growth Committee has received the draft. Once there is a final copy available, it will be distributed to all board members.
- c. Recreation programs have been extremely busy. John has done a great job of bolstering the outdoor recreation programs.
- d. The Block party at Colorado Outdoors was very well received as around 700 people attended. Most of the businesses at Colorado Outdoors participated. Mari stated that the MRD team worked very hard on this event and it wouldn’t have happened without our team. The Block Party Committee will discuss if this becomes an annual event. Director Christina asked if there were any new members to the Flex Rec as a result of the party. The answer was not as of yet.
- e. Director Christina stated she was very impressed with the number of people coming into the CRC and in our programs. She also stated that if staff wants to promote any programs, please let the board know so they can help promote them. ED Mari stated that she received direct feedback from folks that the MRD collaborates better than any other organization.
- f. Wade reminded the board of the upcoming Youth Appreciation Day in August. August 19 is also the MADA Fiesta Day.

IX. Approval of BOD Meeting Minutes

- a. **06.22.23 Regular Meeting of the Board** – Director Paul moved that the minutes from 06.22.2023 be approved, this motion was seconded by Director Allison. The motion passed unanimously.

X. Mari requested that the September meeting be moved to another date as that is when the CPRA conference is and several staff members will be out of town, attending. The options of September 14th or the 21st were given. The board suggested that September 21st be the new date. All meeting notices will be updated.

XI. **Adjourn** – the meeting was adjourned at 1:04pm.

Next BOD Regular Meeting
August 24th at 11:30am

Field House, 25 Colorado Avenue, Montrose CO 81401